



*Meeting Notice  
Agenda*

**Planning & Public Policy Committee Meeting**

**Wednesday January 13, 2020**

**Virtual Meeting**

**1730 W North Avenue**

**Milwaukee, WI 53205**

**5:30 – 6:30 PM**

*SDC Program, Planning & Public Policy Committee  
Meeting Notice*

**If you are unable to attend this meeting, please call Abra Fortson at 414-906-2720.**

\*NOTICE is hereby given that the Committee may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed. Posted with less than 48 hours' notice.



**AGENDA**

**January 13, 2020**  
**SDC – 1730 W. North Avenue - VIRTUAL MEETING Via ZOOM**  
**Milwaukee, WI 53205**  
**5:30 PM- 6:30p**

1. Call to order Chair, Nikki Purvis

2. Roll Call

3. Compliance with the Open Meetings Law

4. Adoption of the January 13, 2020 Meeting Agenda Action

5. Approval of November 11, 2020 Meeting Minutes Action

6. Planning Action

January 2020 Briefing Paper Review: Action

- BP2527
- BP2528
- BP2529

Information Only: Information

- None

SD Foundation Briefing Papers November 2020:

- BP2530
- BP2531

SD Foundation Information Only:

- BP2532



7. Program Reports	Action
<ul style="list-style-type: none"><li>• 2021 Program Reporting schedule</li><li>• CSBG</li><li>• Other Quality Updates</li></ul>	
8. Policy	Action/Information
<ul style="list-style-type: none"><li>• Roma Compliance Activities Schedule</li><li>• Strategic Implementation Plan Briefing</li></ul>	
9. New Business	Information
10. Old Business	Information
11. Adjournment	Action



## **Program Planning and Public Policy Committee**

### **Meeting Minutes November 11, 2020**

**Call to order by Committee Chair, Nikki Purvis at 5:32p**

**Roll Call: Abra Fortson confirmed a quorum. Committee members present included:**

- Nikki Purvis
- Donna Brown-Martin
- Carlisa Harris
- Barbara Toles
- Rosa Villa-Menes
- Craig Sanders
- Ben Rucka

**Excused Absent:**

- Torre Johnson

**Compliance with Open Meetings Law:** Confirmed by Abra Fortson

**Adoption of November 11, 2020 Meeting Agenda**

- A motion was made by Donna Brown-Martin to accept the November 11, 2020 Meeting Agenda
- The motion was 2<sup>nd</sup> by Craig Sanders
- The motion carried

**Approval of October 7, 2020 Meeting Minutes**

- A motion was made by Craig Sanders to accept the October 7, 2020 Meeting Minutes as submitted.
- The motion was 2<sup>nd</sup> by Donna Brown-Martin
- The motion carried

**Planning**

**Presentation of Briefing Papers:** SDC Grant Writer, Barbara McKillop provided a summary of the briefing paper schedule for November 2020.

- Motion Made to approve Briefing Papers BP2521-BP2524 was made by Ben Rucka
- 2<sup>nd</sup> by Barbara Toles
- The Motion carried

## **Briefing Paper Discussion:**

Barbara Toles asked if considering the pandemic. Does SDC think it will be able to secure the amount it has requested from MPS.

Barbara McKillop responded yes. She said that the program is looking for activities that will keep youth safe while creating programming that aimed to address stressors and suicide prevention.

Donna Brown- Martin asked if there was any follow-up done about the Greater Milwaukee Foundation (GMF) denial. Barbara McKillop responded that the denial communication was that GMF just didn't have enough money to support all the great programming that was submitted for.

## **Program Reports**

The MRAP Program disbursed one million in resources. The program fielded 4700 email messages and was preparing to do a mass hiring to add more staff to respond to the volume of inquiries

Absolute Advantage & The Skills Enhancement Program has met all enrollment and completion goals for 2020.

Chef Start enrollment goal not met but completion goals have been met. The program was impacted by Covid-19 restrictions 2<sup>nd</sup> and 3<sup>rd</sup> quarter 2020.

Commissioner Toles asked how VITA fared in comparison to its previous year's performance. Bryant Lewis reported that the numbers of people served were actually up slightly.

## **Policy**

### CSBG Desk Audit

Still awaiting results.

ROMA Reporting – Held until 1<sup>st</sup> quarter on 2021

### Strategic Implementation Plan Update:

Dr. Keenan Grenell provided an update on the strategic implementation team. He outlined Team Leads and strategic processes. He also noted that Frank Martinelli would be joining the focus on Advocacy portion of the implementation plan.

Nikki Purvis asked what role SDC would have specific to Action #3?

## **New Business**

## **Old Business:**

## **Adjourn**

- Motion- Craig Sanders
- 2<sup>nd</sup>: Donna Brown-Martin

The meeting adjourned at 7:16 pm



**January 2021  
Briefing Papers for Action/Information**

BP	Funder	Services/Program	Due Date	Request	Refunding/ New/Continuation
<b>Action Items</b>					
BP2527	Wisconsin Dept of Justice	Health Services/AODA	February	\$281,600	Refunding
BP2528	Wisconsin Dept of Public Instruction	Nutrition Services/Summer Food	Opens Jan 7	\$45,300	Refunding
BP2529	Medical College of Wisconsin	Health Services – All of Us Research	N/A	\$46,071	Refunding
<b>Total</b>				<b>\$372,971.00</b>	
<b>Information Only</b>					
<b>Total</b>				<b>0</b>	

**Requests through the Social Development Foundation**

BP	Funder	Services/Program	Due Date	Request	Refunding/ New
<b>Action Items</b>					
BP2530	Bader Philanthropies	SDC Northwest	January 25	\$100,000	New
BP2531	Sky Ranch Foundation	Youth Services	N/A	\$20,000	New
<b>Total</b>				<b>\$120,000.00</b>	
<b>Information Only</b>					
BP2532	Kroger Foundation	Food Pantry	N/A	\$10,000	New
<b>Total</b>				<b>\$10,000.00</b>	

**2020 Status-to-Date**

Agent	Total # of requests	Total \$ requested	Total # awarded	*Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
<b>Agency-wide</b>	70	\$47,734,631	38	\$45,819,039	\$31,554,278	11	\$2,887,460	18	\$1,285,349
<b>SDF only</b>	23	\$757,500	5	\$151,200	\$56,700	5	\$140,000	11	\$320,000

The significant increase in new funding is because of funds awarded to SDC’s WRAP program (both from state and City/Milwaukee funds), additional funds for Crisis Counseling, and an increase of CSBG funding because of the pandemic. These funds are available to SDC through 2021 or until the total amounts are expended.

Program Planning & Public Policy (Quad-P) Committee  
**Agency Wide Compliance Timeline 2021**

Quad-P Meetings: Monthly/2<sup>nd</sup> Wednesdays, 5:30-6:30pm



January 13 (QA processes agency wide reports)	<ul style="list-style-type: none"> <li>• <b>QA Presentation:</b> Present Agency Wide Compliance Timeline</li> </ul>
February 10	<ul style="list-style-type: none"> <li>• <b>Program Presentation:</b> <i>Workforce Development &amp; Training Team</i> *5-7 minutes</li> <li>• <b>Reports:</b> <ul style="list-style-type: none"> <li>▪ <u>CSBG</u>; Approve 2020 Annual Report* *CAP60 Data, *Due to DCF 2/28 once SmartForms (Modules 2-4) are provided by DCF.</li> <li>▪ <u>Q4 Agency Compliance</u>; Agency Wide Activity Report</li> <li>▪ <u>Q4 Agency Compliance</u>; Agency Wide Audit Report</li> <li>▪ <u>Annual Employee &amp; Customer Survey</u>; Agency Wide Annual Report</li> </ul> </li> </ul>
March 10 (Q1 closes)	<ul style="list-style-type: none"> <li>• <b>Program Presentation:</b> <i>Residential Services Team</i> *5-7 min</li> <li>• <b>Report:</b> CSBG; Update on 2020 Annual Report Submission</li> </ul>
April (QA processes agency wide reports)	<b>ROMA Board Training*</b> 30 min.
May 12	<ul style="list-style-type: none"> <li>• <b>Program Presentation:</b> <i>Education Services Team</i> *5-7 min</li> <li>• <b>Reports:</b> <ul style="list-style-type: none"> <li>▪ <u>Q1 Agency Compliance</u>; Agency Wide Activity Report</li> <li>▪ <u>Q1 Agency Compliance</u>; Agency Wide Audit Report</li> </ul> </li> </ul>
June 09 (Q2 closes)	<ul style="list-style-type: none"> <li>• <b>Program Presentation:</b> <i>Senior Services Team</i> *10-15 minutes</li> <li>• <b>*Special Presentation:</b> Program Success Stories*</li> <li>• <b>Reports:</b> <ul style="list-style-type: none"> <li>▪ Strategic Plan Update</li> <li>▪ *Board Reminder: Community Presentation</li> <li>▪ (Every 3yrs.)(yr.2023/Update) 2019-2022; Community Needs Assessment</li> </ul> </li> </ul>
July 14 (QA processes agency wide reports)	<ul style="list-style-type: none"> <li>• <b>Program Presentation:</b> <i>Health &amp; Wellness Services Team</i> *5-7 min</li> <li>• <b>Reports:</b> <ul style="list-style-type: none"> <li>▪ <u>Annual Agency Compliance</u>; Approve SDC Risk Assessment Report</li> </ul> </li> </ul>
August	*Meeting in September <b>Send Marketing and Communications Plan*</b>
September 08 (Q3 closes)	<ul style="list-style-type: none"> <li>• <b>Program Presentation:</b> <i>Nutritional Services Team</i> *5-7 min</li> <li>• <b>Reports:</b> <ul style="list-style-type: none"> <li>▪ <u>Q2 Agency Compliance</u>; Agency Wide Activity Report</li> <li>▪ <u>Q2 Agency Compliance</u>; Agency Wide Audit Report</li> <li>▪ <u>CSBG</u>; Approve <b>2022</b> Application; *Due to DCF Oct.1<sup>st</sup></li> <li>▪ <u>CSBG</u>; Approve Completed Desk Audit &amp; Documentation Report; *Due to DCF Oct.1<sup>st</sup> (except on triennial years, on triennial years an announced on site visit will occur.)</li> </ul> </li> </ul>
October 13 (QA processes agency wide reports)	<ul style="list-style-type: none"> <li>• <b>Program Presentation:</b> <i>Personal Finance &amp; Tax Services Team</i> *5-7 min</li> <li>• <b>Reports:</b> <ul style="list-style-type: none"> <li>▪ <u>CSBG</u>; Grant 2021 Application *Update on Submission</li> <li>▪ <u>CSBG</u>; Desk Audit Application *Update on Submission</li> </ul> </li> </ul>
November 10	<ul style="list-style-type: none"> <li>• <b>Reports:</b> <ul style="list-style-type: none"> <li>▪ Strategic Plan *Update</li> <li>▪ <u>Q3 Agency Compliance</u>; ; Agency Wide Activity Report</li> <li>▪ <u>Q3 Agency Compliance</u>; ; Agency Wide Audit Report</li> </ul> </li> </ul>
December 08 (Q4 closes)	<ul style="list-style-type: none"> <li>• <b>Reports:</b> <ul style="list-style-type: none"> <li>▪ Budget &amp; Strategic Planning *Update</li> </ul> </li> </ul>