



*Meeting Notice  
Agenda*

**Planning & Public Policy Committee Meeting**

**Wednesday October 13, 2021**

**Virtual Meeting**

**1730 W North Avenue**

**Milwaukee, WI 53205**

**5:30 – 6:30 PM**

*SDC Program, Planning & Public Policy Committee  
Meeting Notice*

**If you are unable to attend this meeting, please call Abra Fortson at 414-906-2720.**

\*NOTICE is hereby given that the Committee may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed. Posted with less than 48 hours' notice.



**AGENDA**

***October 13, 2021  
SDC – 1730 W. North Avenue - VIRTUAL MEETING Via ZOOM  
Milwaukee, WI 53205  
5:30 PM- 6:30p***

1. Call to order Chair, Nikki Purvis
  2. Roll Call
  3. Compliance with the Open Meetings Law
  4. Adoption of the October 13, 2021 Meeting Agenda Action
  5. Approval of September 8, 2021 Meeting Minutes Action
  6. Planning Action
- October 2021 Briefing Paper Review: Action
- BP2594
  - BP2595
  - BP2596
  - BP2597
  - BP2598
  - BP2599
- Information Only: Information
- BP2600
- SD Foundation Briefing Papers October 2021:
- BP2601
  - BP2602
  - BP2603



SD Foundation July & September 2021 Information Only:

- |   |                      |
|---|----------------------|
| 7. Program Reports  | Action / Information |
| • VITA Program Updates – Diane Robinson                             |                      |
| 8. Policy   | Action/Information   |
| • Quarter 2 ROMA Activity Report – Bryant Lewis, SDC QA Coordinator | Action               |
| 9. New Business   | Information          |
| 10. Old Business  | Information          |
| 11. Adjournment   | Action               |



October, 2021

**Briefing Papers for Action/Information**

**Social Development Commission**

| BP                      | Funder   | Services/Program                            | Due Date     | Request               | Refunding/<br>New/Continuation |
|-------------------------|--|---|--------------|-----------------------|--------------------------------|
| <b>Action Items</b>     |  |   |              |                       |                                |
| BP2594                  | WI Dept of Workforce Development and WI Economic Development Corporation | Career Services/ Workforce Innovation Grant | October 25   | TBD                   | New                            |
| BP2595                  | Wisconsin Dept of Health Services  | Residential Services- Healthy Homes         | Oct 1        | \$440,951             | New                            |
| BP2596                  | Wisconsin Dept. of Public Instruction                                    | Child and Adult Care Food Program (CACFP)   | October      | \$3,288,625           | Continuation                   |
| BP2597                  | Wisconsin Dept of Health Services  | State match for Senior Companion Program    | November     | \$83,858              | Continuation                   |
| BP2598                  | WI Dept of Health Services   | State match for Foster Grandparent program  | November     | \$39,979              | Continuation                   |
| BP2599                  | Milwaukee County – Behavioral Health                                     | Community Prevention Program                | October 15   | \$225,000             | Refunding                      |
| <b>Total</b>            |  |   |              | <b>\$4,078,413.00</b> |                                |
| <b>Information Only</b> |  |   |              |                       |                                |
| BP2600                  | Consumer Finance Protection Bureau                                       | Financial Services-VITA                     | September 15 | 0                     | New- Technical Assistance      |
| <b>Total</b>            |  |   |              | <b>0</b>              |                                |

**Social Development Foundation**

| BP                      | Funder                                  | Services/Program                  | Due Date         | Request             | Refunding/<br>New |
|-------------------------|---|-----------------------------------|------------------|---------------------|-------------------|
| <b>Action Items</b>     |   |                                   |                  |                     |                   |
| BP2601                  | Allstate Foundation – Youth Empowerment | Youth Services- Youth Summit 2022 | Sept 17 for LOI. | \$100,000           | New               |
| BP2602                  | Kohl’s Home Town Giving                 | SDC Northwest/Food Pantry         | Sept 17 for LOI  | \$25,000            | New               |
| BP2603                  | United Way                              | VITA- Matching Funds              | N/A              | \$125,000           | Refunding         |
| <b>Total</b>            |   |                                   |                  | <b>\$250,000.00</b> |                   |
| <b>Information Only</b> |   |                                   |                  |                     |                   |
|                         |   |                                   |                  | 0                   |                   |
| <b>Total</b>            |   |                                   |                  | <b>0</b>            |                   |

**2021 Status-to-Date**

| Agent              | Total # of requests | Total \$ requested | Total # awarded | Total amount awarded | New awarded | Total pending | Amount pending | Total denied | Amount denied |
|--------------------|---------------------|--------------------|-----------------|----------------------|-------------|---------------|----------------|--------------|---------------|
| <b>Agency-wide</b> | 80                  | \$28,922,658       | 26              | \$12,927,103         | \$1,867,871 | 37            | \$11,274,826   | 13           | \$4,153,421   |
| <b>SDF only</b>    | 33                  | \$194,000          | 5               | \$24,250             | \$15,250    | 20            | \$517,500      | 7            | \$255,000     |



## **Program Planning and Public Policy Committee**

### **Meeting Minutes September 8, 2021**

**Call to order by Committee Chair, Nikki Purvis at 5:39p**

**Roll Call: Abra Fortson confirmed a quorum. Committee members present included:**

- Nikki Purvis
- Donna Brown-Martin
- Carlisa Harris
- Barbara Toles
- Kimberly Njoroge
- Alfred Komolafe
- Ben Rucka

**Excused Absent:**

- Rosa Villa-Menes

**Compliance with Open Meetings Law:** Confirmed by Abra Fortson

**Adoption of September 8, 2021 Meeting Agenda**

- A motion was made by Donna Brown-Martin to accept the September 8, 2021 Meeting Agenda
- The motion was 2<sup>nd</sup> by Kimberly Njoroge
- The motion carried

**Approval of June 9, 2021 Meeting Minutes**

- A motion was made by Barbara Toles to accept the June 9, 2021 Meeting Minutes as submitted.
- The motion was 2<sup>nd</sup> by Donna Brown-Martin
- The motion carried

## **Planning**

**Presentation of Briefing Papers:** SDC Grant Writer, Barbara McKillop provided a summary of the briefing paper schedule and other required actions for July – September 2021 Briefing Paper Review:

The following motions occurred:

- A Special motion was made to approve briefing papers: BP2570-75 & BP2584-86 by Ben Rucka. The motion was 2<sup>nd</sup> by Carlisa Harris.

A Roll Vote Was Taken:

Nikki Purvis: Abstained  
Donna Brown Martin – Aye  
Carlisa Harris – Aye  
Barbara Toles – Aye  
Kimberly Njoroge – Aye  
Alfred Komolafe – Aye  
Ben Rucka – Aye

The motion carried with 6 votes and 1 abstention.

- A motion was made to approve briefing papers BP2568, 69, 83 and 85 by Ben Rucka
- The motion was 2<sup>nd</sup> by Carlisa Harris
- The Motion Carried.

## **Discussion:**

Donna Brown-Martin thanked Barbara McKillop for the clarity in listing funding request awards and outstanding request. Barbara Toles also thanked Ms. McKillop for color coding the grid and clarity as well.

## **Program Reports**

SDC Quality Assurance Coordinator, Bryant Lewis reported the following:

Mr. Lewis reviewed departmental metrics data dashboard. He outlined what the agency takes in and what the agency expends. He also pointed to an area on the dash board which tracks planning fund proposals.

Noted that a goal he would like to also see the dashboard reflect foot traffic per location.

Commissioner Ben Rucka said he would be interested in knowing food presentation and job opportunities. He said he would like to attend and support. He noted that a month's look ahead would be helpful.

Dr. Hinton noted that the information is also listed on the cr-sdc.org website and in basecamp. Committee Chair Purvis suggested adding a link to the calendar. Commissioner Rucka asked will the dashboard be released monthly. Mr. Lewis responded, yes at the Program Planning & Public Policy meeting. Committee Chair Purvis thanked Mr. Lewis for the dashboard.

Commissioner Donna Brown-Martin she knows from her work that the one way the information is intended is perfect. She also said that she has no problem deep diving with those County Supervisors who need clarity.

Committee Chair Purvis agreed that at the Common Council level they would certainly appreciate the feedback.

## **Policy**

Bryant Lewis shared the SDC Internal Audit document which is a self-test SDC does to ensure it is on track for its outcomes. Dr. Hinton explained that this self-test keeps SDC on par to self-check and address any deficiencies it sees.

Donna Brown-Martin asked if Dr. Hinton was looking for feedback. He said yes.

Committee Chair Purvis that he proceeds and get feed back at the board level as well.

Commissioner Toles requested a hard copy to review and suggested to be sent to the full board for review.

Donna Brown-Martin made the motioned that the Internal Audit document be sent to the full board for review next week for an approval vote. The motion was 2<sup>nd</sup> by Commissioner Toles.

Discussion suggestion by Barbara Toles can we highlight the importance of review prior to this meeting.

No Report

## **New Business**

Commissioner Ben Rucka asked if it was appropriate to make a motion to reimburse travel and expenses for Commissioners. Committee Chair Purvis responded that Program Planning &

Public Policy Committee was the appropriate committee and would like for Commissioner Rucka to make an e-mail request for review.

Commissioner Rucka noted that he'd reached out to do some GIS work with Milwaukee County. SDC Executive Support Manager reported that GIS links were on the SDC Website. She noted that they captured County, City and State Representative & SDC Elected Commission member map boundaries. She reported that it is the same system. Commissioner Donna Brown-Martin confirmed that the Milwaukee County GIS mapping system is the same one used.

Commissioner Rucka also reported that he had researched a mobile application he would like for the committee to consider reviewing and using around food service.

Dr, Hinton reminded the committee that Nutrition Services is already working to roll out its new IT product. SDC is still working with the funding source to ensure the tool is acceptable

Commissioner Rucka said he needs a space to operate and would like a space to do his work at SDC. He said he doesn't feel as though it's the responsibility of the Commission to pass the cost of the work to the Elected Commissioners.

Committee Chair Purvis differed the inquiry to Governance Committee. She also noted that prepared items should be submitted accordingly and in advance.

Public Policy Institute Proposal Review:

Donna Brown Martin made a motion to do an informational review for full board consideration of the proposal to include a copy of the document and proposed PowerPoint. The motion was 2<sup>nd</sup> by Commissioner Alfred Komolafe.

A roll vote was taken:

A Roll Vote Was Taken:

Nikki Purvis: Abstained  
Donna Brown Martin – Aye  
Carlisa Harris – Aye  
Barbara Toles – Aye  
Kimberly Njoroge – Aye  
Alfred Komolafe – Aye  
Ben Rucka – Aye

The motion carried 6 yes 1 abstention

Committee Chair, Purvis noted that it is most critical to send the document for review and decision to the full board as soon as possible.



Commissioner Donna Brown-Martin expressed her involvement and excitement with the proposal. Dr. Hinton gave the history related to how SDC during turmoil gave its Public Policy Institute away to Community Advocates.

**Old Business:**

None

**Adjourn**

- Motion- Donna Brown-Martin 2<sup>nd</sup> Barbara Toles

The meeting adjourned at 7:08pm