



Meeting Notice

Board of Commission Meeting

Thursday October 15, 2020

Virtual Meeting

5:30pm

If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.

*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b), (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.

SDC Board of Commission Meeting
October 15, 2020
Virtual – 1730 W. North Avenue
Milwaukee, WI 53206

AGENDA

- | | |
|---|------------------------|
| 1. Call to Order | Chair, Elmer Moore Jr. |
| 2. Roll Call | |
| 3. Compliance with the Open Meetings Law | |
| 4. Public Comments | Information |
| 5. Adoption of the October 15, 2020 Notice & Agenda | Action |
| 6. Adoption of the October 15, 2020 Consent Agenda | Action |

(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)

- | | |
|---|--------------------|
| 7. Adoption of the Board of Commission September 17, 2020 meeting minutes | Action |
| 8. Chairperson's report | Information/Action |
| 9. CEO Report | Information/Action |
| 10. Financial Report | Information |
| 11. SD Foundation Update: SD Foundation Chairman, Al Smith | Information |
| 12. SD Properties Update – <i>SD Properties Chair, Ossie Kendrix</i> | Information |
| 13. Committee Reports: | Action |

A. Program Planning & Public Policy:

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October 2020 Briefing Paper Review:

- BP2513
- BP2514
- BP2515
- BP2516
- BP2517
- BP2518
- BP2519

Information Only:

- None

Information

SD Foundation Briefing Papers July 2020:

- BP2520

SD Foundation Information Only:

- None

14. Legal Counsel Report *

Action

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15. **Old Business**

Information

16. **New Business**

Information

17. **Announcements**

Information

18. **Adjournment**

Action



Social Development Commission

Board of Commission Meeting

September 11, 2020

Virtual – 1730 W. North Avenue

Milwaukee, WI 53206

If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.

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Board of Commissioners VIRTUAL Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

September 17, 2020

Call to order by Board Chair, Elmer Moore Jr.

Roll Call: A quorum was confirmed by Executive Support Manager, Abra Fortson

Members Present:

- Elmer Moore Jr.
- Nikki Purvis
- Donna Brown Martin
- Dr. Valencia Brown
- Ossie Kendrix
- Matthew Boswell
- Glenn Carson
- Pardeep Kaleka
- Dr. Chia Youyee Vang
- Carlisa Harris
- Barbara Toles
- Craig Sanders
- Torre Johnson
- Rosa Villa-Menes
- Bennett Rucka
- John Jacobs

Excused:

- Terese Caro
- Daniel Gomez
- Rosemary Holley - TARP

Absent:

- None



Board of Commissioners VIRTUAL Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

Compliance with Open Meetings Law: Confirmed

Public Comments/ Announcements:

Commissioner Purvis thanked the Commission for their kind expressions and sentiments regarding the loss of her brother.

Adoption of the September 17, 2020 Meeting Agenda

- Motion to adopt agenda by Donna Brown-Martin
- 2nd by John Jacobs
- The motion carried

Adoption of the September 17, 2020 Consent Agenda *

- Motion to adopt by Donna Brown -Martin
- 2nd by John Jacobs
- The motion carried

Adoption of the July 16, 2020 Meeting Minutes with noted corrections:

- ✓ **Remove George Matthews from attendance roll**
- ✓ **Add Matthew Boswell to attendance roll**

- Motion to approve by Ossie Kendrix
- 2nd by Nikki Purvis
- The motion carried

SDC Chairperson's Report:

Board Chairman Elmer Moore Jr. said that he was honored and blessed by the work being done at The Social Development Commission.

Chair Moore Jr. welcomed UW-Milwaukee Appointee to the SDC Board of Commissioners, Dr. Chia Youyee Vang. Dr. Vang said that she looked forward to being a part of the organization. She noted that she is a 14-year transplant from the Twin Cities, MN.

Chair Moore took time to acknowledge the passing of loved ones & relatives of the board. He asked for a moment of remembrance.



Board of Commissioners VIRTUAL Meeting
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CEO Report:

SDC CEO Hinton reviewed the SDC Internal Desk Audit. Approval was held for a Special Executive Committee Action.

Mr. Hinton also reviewed the SDC Strategic Implementation plan with Commissioners. Mr. Hinton also noted opportunities for board members to serve on planning teams.

Mr. Hinton gave an update on the North Division collaboration project. He noted that while activities are currently in a holding pattern. He noted that all partners have expressed their continued willingness and commitment to the partnership.

Matthew Boswell remarked in agreement that MPS is still committed to the partnership and noted that enthusiasm for the project were high pre-covid 19. He said he sees no concerns with conversations picking.

SDC has started the next phase of building renovation processes on 1730 W. North Avenue. He noted that exterior building demo was occurring, and solar panels were being installed. He said that the North West corner of 18th would be shut down for building work and that he expected that the project would be complete by January 15th according to the timeline given.

Mr. Hinton reported that the Wisconsin Rental Assistance Program had spent 5 million dollars of the allocation given and had processed more than 3,000 applications. He noted that the City of Milwaukee was working to collaborate with SDC by providing funds to open a Milwaukee Rental Assistance Program (MRAP) funds provided would only serve City of Milwaukee residents proper. They would also be used to help supplement those on the list prior to the state funds running out.

SDC received a grant for Crisis counseling for \$238,000. The program has served as of September 15, 2020, 7,523 families and are continuing to work. Program Manager expressed hopes of securing an extended grant.

The Food Service Security Program in partnership with the City of Milwaukee has served meals to homeless persons who are currently being sheltered in place at local hotels.

HR has hired a total of 44 people.

Mr. Hinton thanked everyone for participating in the ROMA Board training.



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Financial Report

SDC Director of Finance, Patrick Kirslenlohr reviewed financials for January – April 2020.

He reported that April was the 1st month the PPP SBA Loan was applied in the amount of 1.44 Million which allowed SDC to not lose employees. If it weren't for the loan SDC wouldn't have been able to sustain staff because many of the loans didn't allow for grant charge off. The key was not to lose personnel.

PPP gave an ability to have a little excess because they paid up front and it allowed for the flexibility. It also allowed SDC to pay vendors who were hurting for cash.

He noted that all grants are on schedule and all loans are being paid on time.

- Loan document signed 2.4 total loan, 1.6 new items into building.
- Financial & Single audit less than a week away. Hopes by the end of October. Delayed due to Covid-19 pandemic.

Mr. Hinton suggested that another class be scheduled for new board members or others that want it on Financial Statements.

SD Foundation Report:

SD Foundation Chairman, Al Smith reported the following:

- SD Foundation is happy to be moving even if at a slower pace.
- Cultivating “thank-you” out-reach to donors
- Supporting & Sponsors appeals packets to go out in October.
- There was a significant increase in out-of-state donor as a result of a mention of SD Foundation by former Vice-President Biden appeal for support.
- SD Foundation secured a Lead Safe Homes grant which will grant \$15k over the next 3 years.



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SD Properties Report:

SD Properties Board Chairman, Ossie Kendrix reported the following:

- Lease signed for 9155 N 76 ST @ 8,000 sq. ft. Lease starts October 1, 2020. This was as a result of the decision to expand SDC's foot print.
- Selzer – Ornst received to permit to start work on the Exterior of North Ave. Work will start tomorrow September 18, 2020
- Greg Burce is working on trying to get a signed deed, for 1721-23 W North Ave. but the Title Company found some encumbered liens on the property which we are trying to work through.
- 606 Concordia offer to purchase of \$65,000.00 has been approved. Title Company found that Wells Fargo Bank has a hold on the property from a line of credit back in 2007. Greg Burce is trying to resolve this matter.

District 4 Commissioner Torre Johnson asked how Commissioners find out when SD Properties are available for sale.

Mr. Hinton responded that 606 Concordia property has been for sale for several years since SDC was leasing the building and the lease had fallen behind, a new entrant approved with cash at hand and the transition begun.



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Legal Counsel:

SDC Legal Counsel, Attorney James Hall reported the following:

- He is working on various legal matters pertaining to real-estate & HR.
- He provided a report on protocols surrounding responses to covid-19 exposures and other inquiries made from OSHA and the City of Milwaukee Health Department.

SDC Director of Human Resource, Pamela Johnson reported:

SDC had received a complaint from OSHA regarding employee (s) who felt they weren't notified or trained regarding asbestos hazards during construction occurring to the building at 1730 W. North Avenue.

Ms. Johnson worked with Attorney Hall to prepare a response. She reiterated that the building had been tested two times and no asbestos was detected. The construction company responsible for the renovations occurring inadvertently hung signs warning of possible exposure out of regulatory habit. There was no risk of exposure at all. As a result, SDC received a satisfaction letter and no further action.

Mr. Hinton said that most of the roof work was done during the stay at home order. Upon return a communication was sent that allowed employees whose area would be impacted by construction to work from home. Facilities was deployed to clean spaces to ensure they were debris free.

A phone investigation was conducted with the City of Milwaukee Health Department. New Business because of a report made regarding covid-19 exposure.

As of September 17, 2020, SDC had 5 positive cases of Covid-19 in spaces were employees worked. SDC activated contact tracing measures as well as immediate covid-19 testing and isolation of employees who'd come into contact until clear test results came back and allowed for safe return. SDC employed extra cleaning and disinfecting measures as well as.



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SD HR leadership reviewed the agency protocols with a City of Milwaukee Health Department representative. The case was closed successfully citing that proper safety processes and protocols were in place.

SDC Community Relations Manager, Ella Dunbar reported that voter registration contact partnership with Walnut Way was underway. Walnut Way would be hosting a voter registration opportunity in the space on 17th and north that formerly housed the Outpost food hub. She reported that the office would be open focusing on persons with felonies and helping them understand their options. SDC provided laptops and a donation.

Attorney Hall noted that all activities are non-partisan and allowable within the guidelines of the charge of the agency.

Old Business

None.

Motion to Adjourn: The meeting adjourned at 7:08p



October 2020
Briefing Papers for Action/Information

BP	Funder	Services/Program	Due Date	Request	Refunding/ New/Continuation
Action Items					
BP2513	Healthy Homes and Weatherization Cooperation Demonstration	Lead-Safe Homes	November 9	\$1,000,000	New
BP2514	Wisconsin Dept Health Services	Senior Companion Program State Match	TBD	\$83,858	Refunding
BP2515	Wisconsin Dept Health Services	Foster Grandparent Program State Match	TBD	\$39,979	Refunding
BP2516	Wisconsin Dept Health Services	Improving Influenza Vaccination rates through Community Outreach	Sept 28	\$191,622	New
BP2517	Milwaukee County Dept on Aging	MIPPA	Oct 9	\$7,460	Refunding
BP2518	Milwaukee County Dept of Health and Human Services	Community Prevention	Oct 14	\$225,000	Refunding
BP2519	WISCAP – Phase 1	Project Recovery & Crisis Counseling	N/A	\$238,165	New
Total				\$1,786,084.00	
Information only					
Total				0	

Requests through the Social Development Foundation

BP	Funder	Services/Program	Due Date	Request	Refunding/ New
Action Items					
BP2520	United Way	VITA	N/A	\$115,000	Refunding
Total				\$115,000.00	
Information Only					
Total				0	

2020 Status-to-Date

Agent	Total # of requests	Total \$ requested	Total # awarded	*Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	64	\$46,008,669	24	\$37,902,625	\$30,358,089	26	\$8,853,227	12	\$475,000
SDF only	21	\$727,500	3	\$31,200	\$29,700	8	\$350,000	9	\$300,000

The significant increase in new funding is because of funds awarded to SDC’s WRAP program (both from state and City/Milwaukee funds), additional funds for Crisis Counseling, and an increase of CSBG funding because of the pandemic. These funds are available to SDC through 2021 or until the total amounts are expended. They will not be renewed for 2022.