



Meeting Notice

Governance Committee Meeting
Thursday February 10, 2022

12 NOON
Virtual Meeting
1730 W. North Avenue
Milwaukee, WI 53205

If you are unable to attend this meeting, please Abra Fortson @ 414-906-2720.
*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



Governance Committee Meeting

Thursday February 10, 2022

1730 W. North Avenue

Milwaukee, WI 53205

12 Noon – VIRTUAL

AGENDA

1. Call to Order
2. Roll Call
3. Compliance with the Wisconsin Open Meetings Law
4. Approval of the February 10, 2022 meeting agenda Action
5. Governance Committee Updates Introductions Information
6. Approval of December 14, 2021 Meeting Minutes Action
7. District 5 Special Election Timeline Approval Action
8. New Business Information
9. Old Business Information
10. Adjourn Action

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Governance Committee Meeting Minutes
December 14, 2021 12 NOON
1730 W. North Avenue Board Room

Board Members Present:

- Matthew Boswell
- Pardeep Kaleka
- Barbara Toles
- Nikki Purvis
- Dr. Valencia Brown
- Bennet Rucka

Board Guest:

Excused Absence:

Legal Counsel: James Hall

Call to order

Committee Chair Matthew Boswell called the meeting to order at 12:03p. A quorum was established.

Compliance with Open Meetings Law

It was confirmed by Abra Fortson that the meeting was in compliance with Wisconsin's Open Meetings Law.

Adoption of the Tuesday December 14, 2021 Meeting Agenda

A motion was made by Nikki Purvis to accept Tuesday December 14, 2021 meeting agenda. The motion was seconded by Pardeep Kaleka. The motion carried.

Approval of February 4, 2020 Meeting Minutes

A motion was made by Nikki Purvis to approve the February 4, 2020 meeting minutes. The motion was 2nd by. The motion carried.

Approval of April 14, 2021 Meeting Minutes

A motion was made by Nikki Purvis to approve the April 14, 2021 meeting minutes. The motion was 2nd by Pardeep Kaleka. The motion carried.

Special Acknowledgement of the physical transitioning of Governance Committee Technical Access Resource Person (TARP) – Rosemary Holley:

Committee Chair, Matthew Boswell opened the meeting and expressed the committee's condolences in the passing of Mrs. Rosemary Holley. He noted that she served as a blessing to not just SDC but the Milwaukee Community at large.



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Nikki Purvis noted that she brought fire to the commission that it was a pleasure to serve with her. She also requested the funeral service information be shared with the commission.

Presentation of the 2020 Election Process for Districts 5 Special Election Timeline:

SDC Executive Support Manager, Abra Fortson presented the timeline of the 2021 Special Election Process for District 5.

Ms. Fortson presented the special district 5 election timeline. There was discussion regarding the combining of the District 5 special election and the District 6 regular election.

She stated the urgency for the district 5 seat to be filled was related to compliance. She said in the wake of the resignation of the previous commissioner it left the commission non-compliant.

Ms. Fortson also noted that the regularly scheduled election would occur in April 2022

Bennett Rucka noted that he would not be opposed to running for his district 6 seat during the special election. He said if it would avoid extra work he would amendable to it.

Abra Fortson noted that she would need to confer with Legal Counsel James Hall to determine if this is feasible.

A motion was made by Barbara Toles that Abra Fortson confer with Legal Counsel to determine the feasibility of moving the election to accommodate compliance and if approved under the advisement of legal counsel, that she advances the effort.

The motion was seconded by Pardeep Kaleka. The motion carried.

New Business

None

Old Business

None

Adjournment

A motion was made by Nikki Purvis to adjourn. The motion was seconded by Commissioner Nikki Purvis. The Motion carried.



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District 5 & 6 Elections 2022

Pre-Launch Phase JAN 1 - FEB 20

The Pre-Launch Phase is a time of preparation for the election process.

- Governance Committee review & approval on election timeline
- Voting sites confirmed
- Candidate packets reviewed and printed

Candidate Recruitment Phase FEB 20 - MAR 12 (3Weeks)

The Candidate Recruitment Phase is a time when we recruit potential commissioners and bring awareness to our board election process.

- Create candidate recruitment graphics
- Promote recruitment on social and website
- Send press release to recruit additional exposure to potential candidates
- Send candidate recruitment email
- Packets available for pickup
- Deadline for signature
- Validate signatures

Candidate Promotion Phase MAR 13- APR 3 (3Weeks)

The Candidate Promotion Phase is the time when we promote the approved candidates for the upcoming election.

- Create candidate promotion graphics
- Bio and pictures of approved candidates submitted
- Candidate background checks
- Promote candidates on social and website
- Send candidate promotion email

District 5 & 6 Elections 2022

District Vote Promotion Phase APR 4-APR 18 (2Weeks)

The District Voting Promotion Phase is the time when we promote and bring awareness to certain districts getting out to vote for their selected commissioner that will fight against poverty.

- Create voting promotion graphics
- Directional signage created
- Promote voting on social and website
- Send voting promotion email
- Certify votes

ELECTION DAY APR 19

- 2 sites in District 6 due to large

Governance Approval APR 20

- Approval and recommendation to full board

Full Board Approval APR 21

Post-Election: Promote Newly Elected Commissioner Phase APR 22 -29 (1Week)

The Promote Newly Elected Commissioner Phase is the time where we bring awareness to our newest elected commissioners.

- Governance committee candidate approval
- Full board approval of candidates
- Create graphics for newly elected commissioners
- Promote newly elected commissioners on social and website
- Send email announcing newly elected commissioners



District 5 & 6 Elections 2022

Post-Election: Promote Swearing-In of Commissioners

- Send press release for swearing-in
- Record swearing-in