



Meeting Notice

Board of Commission Meeting

Thursday September 17, 2020

Virtual Meeting

5:30pm

If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.

*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b),(c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.

SDC Board of Commission Meeting
September 17, 2020
Virtual – 1730 W. North Avenue
Milwaukee, WI 53206

AGENDA

- | | |
|---|------------------------|
| 1. Call to Order | Chair, Elmer Moore Jr. |
| 2. Roll Call | |
| 3. Compliance with the Open Meetings Law | |
| 4. Public Comments | Information |
| 5. Adoption of the September 17, 2020 Notice & Agenda | Action |
| 6. Adoption of the September 17, 2020 Consent Agenda | Action |
|
<i>(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)</i> | |
| 7. Adoption of the Board of Commission July 16, 2020 meeting minutes | Action |
| 8. Chairperson's report | Information/Action |
| 9. CEO Report | |
| A. Internal Risk Assessment | Action |
| 10. Financial Report | Information |
| 11. SD Foundation Update SD Foundation Chairman, Al Smith | Information |
| 12. SD Properties Update – <i>SD Properties Chair, Ossie Kendrix</i> | Information |
| 13. 2020 ROMA TRAINING VIDEO (15 Minutes) | Information |

14. Committee Reports:

A. Program Planning & Public Policy:

July 2020 Briefing Paper Review:

- | | | |
|----------|----------|--------|
| • BP2489 | • BP2496 | Action |
| • BP2490 | • BP2497 | |
| • BP2491 | • BP2498 | |
| • BP2492 | • BP2499 | |
| • BP2493 | • BP2501 | |
| • BP2494 | • BP2502 | |
| • BP2495 | | |

Information Only:

Information

- BP2500
- BP2503

SD Foundation Briefing Papers July 2020:

- None

SD Foundation Information Only:

- None

September 2020 Briefing Paper Review

Action

- BP2504
- BP2505

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- BP2506
- BP2507
- BP2508

September 2020 Request through SD Foundation

- BP2509
- BP2510
- BP2511

Information Only

- BP2512

15. Legal Counsel Report *

Action

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16. **Old Business**

Information

17. **New Business**

Information

18. **Announcements**

Information

19. **Adjournment**

Action



Social Development Commission

Board of Commission Meeting

September 11, 2020

Virtual – 1730 W. North Avenue

Milwaukee, WI 53206

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Social Development Commission

Board of Commissioners VIRTUAL Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

July 16, 2020

Call to order by Board Chair, Elmer Moore Jr.

Roll Call: A quorum was confirmed by Executive Support Manager, Abra Fortson

Members Present:

- Elmer Moore Jr.
- Nikki Purvis
- Terese Caro
- Donna Brown Martin
- Dr. Valencia Brown
- Barbara Toles
- Carlisa Harris
- George Matthews
- Bennett Rucka
- John Jacobs
- Ossie Kendrix
- Craig Sanders
- Rosa Villa –Menes

Excused:

- Torre Johnson
- Rosemary Holley - TARP

Absent:

- None

Compliance with Open Meetings Law: Confirmed



Board of Commissioners VIRTUAL Meeting
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Public Comments/ Announcements:

Commissioner Purvis thanked the Commission for their kind expressions and sentiments regarding the loss of her brother.

Adoption of the July 16, 2020 Meeting Agenda

- Motion to adopt agenda by Craig Sanders
- 2nd by Nikki Purvis
- The motion carried

Adoption of the July 16, 2020 Consent Agenda *

- Motion to adopt by Nikki Purvis
- 2nd by John Jacobs
- The motion carried

Adoption of the June 25, 2020 Meeting Minutes

- Motion to approve by Craig Sanders
- 2nd by Donna Brown-Martin
- The motion carried

SDC Chairperson's Report:

Board Chairman Elmer Moore Jr. said that the Annual Meeting time gives opportunity to close out of the previous year prior to the covid-19 Pandemic and global protest.

He said that he is proud of what the commission has been able to accomplish and even more proud that it prepared them to be as responsive and they have been up until now. He noted that he appreciated them as peers and people he's come to know as friends.

Board Chair Moore said the commission had advanced the call to be greater advocates in the vein of racial justice but that this was not new to the commission. He said that a consequence of racial injustice is poverty which has been exacerbated. He said that SDC's call is stronger than ever.



Board of Commissioners VIRTUAL Meeting
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Board Chair, Elmer Moore said one of the best things about holding the role as Chairman, is the ability to acknowledge the excellence of commissioners. He thanked exiting Commissioners Sara Van Winkle and Dr. Gary Williams for their exceptional contribution to the commission. He told the group that awards would be delivered to them. Chair Moore said he would also be sending out a letter of appreciation to their respective reporting authorities.

Chair Moore gave a special acknowledgement to Commissioner Terese Caro who shared her expertise in helping to broker and support the work that led up to a successful re-fi package.

The Annual George Matthews Board Member of the Year Community Service Award was awarded to:

District 3 Commissioner, Craig Sanders

Chair Moore stated that Commissioner Sanders was consistently looking for ways the Commission could be more effective in service to the community. He attended many meetings after having just been released from the hospital himself. He noted that his heart and passion for community made him the most fitting recipient for this award.

Commissioner Sanders thanked everyone and looked forward to the work ahead.

District Election Results:

Chairman Moore announced the candidates that were elected in the 2020 District 1 & 2 Commissioner Elections:

District 1: Carlissa Harris was re-elected vote: 3/0

District 2: Barbara Toles was elected vote: 23/10 Ms. Toles ran as a write-in

Commissioner Harris thanked everyone and looked forward to continued duties.

Barbara Toles said that she was excited to be part of the organization. She noted that way too many children are growing up in poverty and this is her deciding to fight poverty.

Chair Moore reported that SDC is improving its onboarding process and is excited to have one on one time with both elected.



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CEO Report:

SDC CEO, George P. Hinton welcomed Commissioner Harris and Commissioner Toles to SDC. Mr. Hinton congratulated Commissioner Craig Sanders for his work and inspiration. He acknowledged that many accomplishments had been swallowed amidst the pandemic.

Mr. Hinton talked about the Wisconsin Rental Assistance Program (WRAP). He noted that a Special meeting had occurred with the State of Wisconsin to go more in depth about the program via zoom. He was especially proud that SDC could live out its mission in having been selected to administer this program as a Community Action Agency.

Mr. Hinton reported that the Lead Abatement Program worked with the city of health department to do critical outreach.

He reported that SDC was approached by the State of Wisconsin for outreach and abatement work. Through that process SDC was able to create new successful partnerships with lead and other health officials.

Impacted Person:

Ms. Daniella King shared her experience with the absolute Advantage Program. She shared with the Commission that because of her experience with the program it made her more attractive to other educational and work force opportunities that were available. She said she never knew that there was so much available to help her until she was down and needed it.

She spoke about her passion for learning and how construction was a new opportunity to explore. She reported that she went on to graduate a program that she was top 3 in and had perfect attendance. She talked about still experiencing Ism's as a black woman in construction but was confident that she would persevere.

Commissioner John Jacobs thanked her for her persistence and offered to meet with her to explore other possible opportunities in the trades.

Barbara Toles thanked her for her story and said it confirms for her that she is were she is supposed to be. Ms. Toles talked of her history of fighting for women and people of color to gain access in the trades. She sighted that as a legislator she prompted an audit that was reflective of the very disparity discussed in the trades and other workforce areas.



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SD Foundation Report:

Report Held

SD Properties Report:

SD Properties Chairman, Ossie Kendrix submitted the following report:

RE: 2019 SD Properties Report as provided by SDC Facilities Manager Jim Guldan

Jan

- Re-lamped 3 exterior lights at North Ave.
- Put together a 5-phase plan to move departments at North Ave.
- Received occupancy permit for VITA South.
- Purchased 65 new panels for internal move.
- Received occupancy permit for North Avenue internal move.
- Installed 4 security cameras in the class rooms with sound.

Feb

- Venture Construction built out 3 interior offices at North Ave.
- Reduced recycling pickups at North Ave from 3 x per week to once per week.
- Painted interior hallways at North Ave.
- Awarded Quorum Architects to start on the exterior renovation project
- Food Service back door was replaced.

March

- Purchased a new 2019 Dodge truck for Food Services.
- Accounting internal move completed.

April

- Car crashed into North Avenue S.E. side of the building.
- Carpet cleaning completed at North Ave.
- HR internal move completed.
- Called exterminator for bed bugs at North Ave.



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May

- Set up ALICE training program for SDC agency.
 - Completed internal move for Weatherization, Planning, Marketing and Graphics.
 - Completed fire drill for Teutonia.
 - Replaced 2 walk in freezer doors for Food Services.
 - Food Services received a new copy machine.
- 606 Concordia notified of their rent arrearages.

June

- Had @ 200 old files destroy by Shred-It

June

- Moved Head Start files to Teutonia for storage
- Installed ceiling projector in the west meeting space at North Ave.

July

- Changed out Ricoh copy machine with new Cannon machines
- Sub-let space at North Avenue to CommonBond.
- Sent out letter of intent to buy 1721-23 W North Ave.
- Installed exterior planters on North Ave.
- Adelman Carpets cleaned cubical panels
- Replaced Board Room chairs.

Aug

- Repaired damaged glass block windows by North Avenue east entrance door.
- Painted Food Services exterior south wall.
- ALICE shooter training completed.
- All 6 exterior doors were numbers for the police and fire departments at North Ave.

Sept

- Appraisal completed for SD Properties for North Ave.

Oct

- Poverty Summit completed.
- Completed 2 major plumbing projects at North Ave.
- Secured VITA 2020 space at 2968 S Chase.
- All interior moves completed.



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Nov

- Patrick secured financing for 2020 capital improvements at North Ave.
- Completed Cintas safety training.
- Had emergency floor plans up-dated after the internal move was completed.
- Installed new HVAC at Food Services 2nd floor.
- Structural engineer inspected North Avenue roof and found some major defects.

Dec

- Received matching funds for VITA south 2020 tax season.
- Ordered an appraisal for 1721-23 W North Ave.
- 2020 insurance binder completed.
- Awarded Selzer-Ornst contract for the exterior renovation work at North Ave.
- Food services received 3 new vans.
- Purchased 2 AED for North and Teutonia locations.

A virtual tour was also conducted to show a construction update.

2020 SDC Board of Commission Officer Elections:

The following 2020 Officer Slate was introduced by legal counsel:

Chair – Elmer Moore Jr.

Vice Chair – Nikki Purvis

Treasurer – Terese Caro

Secretary – Donna Brown -Martin

Member-at- Large – Craig Sanders

A call was made to the commission for any further nominations. None were offered.

A motion was made by Daniel Gomez to accept the slate of officers as put forth for another term as Executive Committee.

The motion was 2nd by John Jacobs, the motion carried.



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A roll vote was taken:

Elmer Moore Jr. – Yes
Nikki Purvis – Yes
Terese Caro – Yes
Donna Brown Martin – Yes
Dr. Valencia Brown – Yes
Matthew Boswell – Yes
George Matthews – Yes

Carlisa Harris - Yes
Barbara Toles - Yes
Bennett Rucka – Yes
John Jacobs – Yes
Ossie Kendrix – Yes
Craig Sanders – Yes
Rosa Villa –Menes – Yes

Legal Counsel:

Legal Counsel James Hall Reported that there are no outstanding claims or issues to report.

New Business

Chair Moore reported that the Executive Committee will review the audit when ready and will send out notice when it arrives.

Preparing onboarding and other upcoming trainings such as Roma will alert when time.

Still working to complete CEO Eval will keep board posted for further input.

Old Business

None.

Motion to Adjourn: The meeting adjourned at 7:42p



July 2020
Briefing Papers for Action/Information

BP	Funder	Services/Program	Due Date	Request	Refunding/ New/Continuation
Action Items					
BP2489	Wisconsin Department of Children and Families	Crisis Counseling	N/A	\$3,057,487	New
BP2490	City of Milwaukee Community Development Grants Administration (CDGA)	Neighborhood Improvement Program (NIP)-CDBG	TBD	\$110,000	Refunding
BP2491	City of Milwaukee Community Development Grants Administration (CDGA)	NIP- HOME	TBD	\$370,000	Refunding
BP2492	City of Milwaukee Community Development Grants Administration (CDGA)	Career Services- Pre-apprenticeship Programs	TBD	\$50,000	Refunding
BP2493	City of Milwaukee Community Development Grants Administration (CDGA)	Youth Services/Youth Recreation	TBD	\$30,000	Refunding
BP2494	City of Milwaukee Community Development Grants Administration (CDGA)	NSP-18	TBD	\$47,000	Refunding
BP2495	City of Milwaukee Community Development Grants Administration (CDGA)- Youth Council	Youth Services/Mental Health	July 2	\$25,000	Refunding
BP2496	City of Milwaukee Community Development Grants Administration (CDGA)	Career Services/Residential Services/Youth Services YouthBuild	TBD	\$100,000	Refunding
BP2497	Wisconsin Department of Health Services	Summer Food	May 8	\$78,914	Refunding
BP2498	Wisconsin Dept. Children & Families	Skills Enhancement	June 19	\$17,847	Refunding
BP2499	WHEDA- Housing Foundation	Residential Services	August 21	\$40,000	New
Total				\$3,926,248.00	
Information only					
BP2500	Prosperity Now	Volunteer Income Tax Assistance (VITA)	July 2	\$20,000	New
Total				\$20,000.00	

Requests through the Social Development Foundation

BP	Funder	Services/Program	Due Date	Request	Refunding/ New
Action Items					
BP2501	Forest County Potawatomi Foundation	Financial Services-VITA	Sept 22	\$50,000	Refunding
BP2502	Goodyear Foundation	Career Services	N/A	\$25,000	New
Total				\$75,000.00	
Information Only					
BP2503	Cousins- Make it Better Foundation	NSP 18 Food Pantry	N/A	\$5,000	New
Total				\$5,000.00	

2020 Status-to-Date

Agent	Total # of requests	Total \$ requested	Total # awarded	*Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	47	\$21,928,267	17	\$12,854,977	\$12,490,736	20	\$8,568,915	7	\$385,000
SDF only	16	\$527,500	1	\$22,200	\$22,200	8	\$247,500	6	\$235,000



September 2020
Briefing Papers for Action/Information

BP	Funder	Services/Program	Due Date	Request	Refunding/ New/Continuation
Action Items					
BP2504	Wisconsin Department of Children and Families and HUD	Lead-Safe Homes	August 24	\$1,223,775	New
BP2505	Wisconsin Dept. of Public Instruction	Child and Adult Care Food Program (CACFP)	October	\$3,288,625	Refunding
BP2506	Wisconsin Department of Children/Families	Community Service Block Grant (CSBG)	October 1	\$2,231,917	Refunding
BP2507	Wisconsin Department of Health Services	Treatment Alternative Program (TAP)	October 9	\$350,000	New
BP2508	City Milwaukee- CARES Act	WRAP	N/A	\$15,000,000	New/ Temporary
Total				\$22,094,317.00	
Information only					
				0	
Total				0	

Requests through the Social Development Foundation

BP	Funder	Services/Program	Due Date	Request	Refunding/ New
Action Items					
BP2509	State Farm	NSP 18 Food Pantry		\$25,000	New
BP2510	Marcus	ChefStart	October 1	\$25,000	New
BP2511	Cigna Foundation	NSP 18 Food Pantry	Sept 30	\$25,000	New
Total				\$75,000.00	
Information Only					
BP2512	Sephardic Foundation	Senior Services	N/A	\$10,000	New
Total				\$10,000.00	

2020 Status-to-Date

Agent	Total # of requests	Total \$ requested	Total # awarded	*Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	56	\$44,130,129	20	\$36,387,830	\$28,843,294	22	\$8,159,437	11	\$450,000
SDF only	20	\$612,500	2	\$23,700	\$22,200	10	\$277,500	8	\$275,000

The significant increase in new funding is because of funds for the WRAP program (both from state and City/Milwaukee funds), additional funds for Crisis Counseling, and an increase of CSBG funding because of the pandemic. These funds are available to SDC through 2021 or until the total amounts are expended. They will not be renewed for 2022.