



*Meeting Notice
Agenda*

Program, Planning & Public Policy Committee Meeting

Wednesday February 14, 2018

SDC Main Offices

1730 W North Avenue

Milwaukee, WI 53206

5:30 – 6:45 PM

SDC Boardroom

If you are unable to attend this meeting, please call Abra Fortson at 414-906-2720.

*NOTICE is hereby given that the Committee may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



*SDC Program, Planning & Public Policy Committee
Meeting Notice*

Wednesday February 14, 2018
SDC – 1730 W. North Avenue SDC Board Room
Milwaukee, WI 53206
5:30 PM

AGENDA

1. Call to order Chair, Stephanie Findley
2. Roll Call
3. Compliance with the Open Meetings Law
4. Adoption of the meeting February 14, 2018 agenda Action
5. Approval of January 10, 2018 meeting minutes Action
6. **Planning**
 - Briefing Papers SDC Action
 - BP2329
 - BP2330
 - BP2331
 - BP2332
 - BP2333
 - A. Information Only SDC Information
 - None
 - SD Foundation Briefing Paper Information
 - None
 - B. SD Foundation Briefing Paper Information Only Information
 - None



7. Programs

December 2017 Program Activity Reports Information

8. Policy

A. VITA Program Update Information

B. 2017 Customer Satisfaction Survey Results Information

C. Audit Summary Report Information

D. Strategic Plan Update Action

9. New Business

Information

10. Old Business

Information

11. Adjournment

Action



7. Programs

December 2017 Program Activity Reports Information

8. Policy

A. VITA Program Update Information

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Action



February 2018 Briefing Papers for Action/Information

BP	Funder	Services/Program	Request	Refunding/ New?
Action Items				
BP2329	Corporation for National and Community Services (CNCS)	Senior Companions	\$291,200	Refunding
BP2330	Wisconsin Dept. of Justice	Health Services/Youth Diversion/AODA	\$281,600	Refunding
BP2331	US Dept. of Treasury/IRS	Support Services/Volunteer Income Tax Assistance	\$90,000	Refunding
BP2332	Milwaukee County Dept of Health/Human Services	Youth Employment Program	\$88,400	Refunding
BP2333	JAMS Foundation	Youth Services	\$40,000	New
Total			\$791,200.00	
Information only				
			\$	
Total			0	

Requests through the Social Development Foundation

BP	Funder	Services/Program	Request	Refunding/ New
Action Items				
Total			0	
Information Only				
Total			0	

2018 Grant Request Status- To Date

Agent	Total # of requests	Total \$ requested	Total # awarded	Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	13	1,042,003	3	\$661,200	0	10	\$380,803	0	0
SDF only	5	\$85,000	0	0	0	5	\$85,000	0	0



Program Planning & Public Policy Committee Meeting: January 10, 2018

Call to order by Commissioner Jordan at 5:35 pm

Roll Call: Abra Fortson confirmed a quorum.

Committee Members Present:

- Committee Chair Stephanie Finley
- Vincent Bobot – Via Phone
- Vi Anna Jordan
- Alma Ramirez
- George Matthews

- Lelah Huntley - Excused

Compliance with Open Meetings Law: Confirmed by Abra Fortson

Adoption of the January 10, 2018 Meeting Agenda

- Motion to approve was made by Alma Ramirez
- Motion 2nd by George Matthews
The motion carried.

Approval of November 8, 2017

- A motion was made by Alma Ramirez to approve the November 8, 2017 meeting minutes.
- The motion was 2nd by George Matthews
The motion carried.

Presentation of Briefing Papers:

SDC Planner, Barbara McKillop requested that BP2324 be removed until further notice.

Ms. McKillop reviewed for Information Only BP2325 (Families Moving Forward)

- Ms. McKillop gave the year end Grand Performance review Comparison 2016-2017. She noted that while fewer requests were made there was a higher yield.

Program Reports

SDC is tabulating the Outcomes and Customer Satisfaction surveys for the 2017 Calendar Year. We should expect to see a report for the month of February.

VITA Program Update:

All were invited to the 11th Annual EITC Awareness Day & VITA Season Kickoff at the United Way of Greater Milwaukee & Waukesha County Office. The program is scheduled to start on Monday, April 22. Ms. Robinson stated that she is hopeful that United way will cover the outstanding match.

The goal for the 2018 Contract Year is **6,602** Federal Tax Returns which includes the shortfall from the previous contract year. SDC is working diligently in implementing a very strong marketing plan to assure we meet the annual goal plus the shortage from last contract year. Your support in promoting the VITA program is greatly appreciated!

Ms. Robinson reported that VITA Partners Northwestern Mutual Life (NML) provided 26 volunteers and replaced all laptops at the south side location as well provided 2 wireless printers. She noted that when NML exceeds its maximum volunteer hours they contribute cash.

4th District Commissioner Vi Anna Jordan asked if people were starting to make appointments. Diane Robinson responded, yes.

Ms. Robinson also noted that the program has a 500 application backlog to catch up on due to last season's shortfall which she attributed to many system issues and changes to processes beyond the programs control.

Policy and Research

Strategic Plan:

SDC completed most of the items on the existing Strategic Plan. All the strategies that were identified to bring the organization in good standing have been moved to Operations.

Mr. Hinton reported that SDC is getting ready for Board of Commissioner strategic planning process (phase 2). Systems are in place now. He said he needed for the commission to come together and help determine how to best advance and take advantage of opportunities. He noted that he will continue to work through Program Planning and Public Policy Committee to take the lead. His goal is to launch the process in October 2018.

Community Needs Assessment:

As a Community Action Agency, SDC is required to complete a Community Needs Assessment every three years. The organization is getting ready to plan the coordination and completion of a community needs assessment. We are in conversation with other CAP Agencies and planning to connect with local partners to assure we implement best practices during our upcoming Needs Assessment.

Committee Chair, Stephanie Findley suggested reaching out to organizations who “do doors” such as Urban Underground, Running Rebels and Safe and Sound.

George Hinton communicated that he has a team working and would like to data to be meaningful. He noted that in the past outsourcing missed a lot of conversations. He said it’s more work but that the data would be meatier.

Mr. Hinton also stated that an examination of policy would ensure that SDC is supporting the Health Department in the most effective way.

District 3 Commissioner Craig Sanders noted that regarding health disparities and infant mortality, education is the key.

New Business - None

Old Business – None

Adjournment None

The meeting adjourned at 6:35pm