



*Meeting Notice
Agenda*

**Special Program, Planning & Public Policy Committee
Meeting**

Wednesday December 12, 2018

SDC Main Office

1730 W North Avenue

Milwaukee, WI 53205

5:30 – 6:30 PM SDC Boardroom

*SDC Program, Planning & Public Policy Committee
Meeting Notice*

If you are unable to attend this meeting, please call Abra Fortson at 414-906-2720.

*NOTICE is hereby given that the Committee may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



AGENDA

***December 12, 2018
SDC – 1730 W. North Avenue SDC Board Room
Milwaukee, WI 53206
5:30 PM***

1. Call to order Chair, ViAnna Jordan

2. Roll Call

3. Compliance with the Open Meetings Law

4. Adoption of the November 14, 2018 Special Meeting Agenda Action

5. Approval of October 10, 2018 Meeting Minutes Action

6. Planning Action
 - A. SDC Briefing Papers :
None

Information Only:

BP2390

BP2391
 - B. Request through SD Foundation :

None

7. Programs Updates Information
 - Revised Projections for Youth Build



- | | |
|--|-------------|
| 8. Policy | Action |
| Community Needs Assessment Progress Update | |
| 9. New Business | Information |
| 10. Old Business | Information |
| 11. Adjournment | Action |



Program Planning & Public Policy Committee November 14, 2018

Call to order by Committee Chair, Vi Anna Jordan at 5:45 pm

Roll Call: Abra Fortson confirmed a quorum.

Committee Members Present:

- Vi Anna Jordan
- Alma Ramirez - Via Phone
- Nikki Purvis
- George C. Matthews
- Lelah Huntley – Via Phone
- Dr. Regina Smith

Excused Absent

- Donna Brown-Martin
- Craig Sanders
- Lelah Huntley
- Vincent Bobot
- Terese Caro

Compliance with Open Meetings Law: Confirmed by Abra Fortson

Adoption of the November 14, 2018 Meeting Agenda

- Motion to approve was made by Dr. Regina Smith
- Motion 2nd by George Matthews
The motion carried.

Approval of October 10, 2018 Meeting Minutes

- A motion was made by Nikki Purvis to approve
The **October 10th, 2018** meeting minutes.
- The motion was 2nd by Regina Smith
The motion carried.



Planning:

Presentation of Briefing Papers:

Discussion:

Nikki Purvis asked how many students the Chef Program would be able to accommodate. Pamela Johnson reported that Chef Feker currently has currently has the capability for 12 spots but that capacity is being assessed.

Vi Anna Jordan asked what the young gang diversion funds are addressing. Pam Johnson responded court referrals and on site workshops in select MPS schools.

A motion was made by George Matthews to approved briefing papers BP2384 – BP2386. The motion was 2nd by Regina Smith. The motion carried.

- BP2387 was presented as information only.

Program Reports:

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Nutrition Services:

SafeServ – Food Manager Certification- The City of Milwaukee requires only 1 Person need to be certified or available within a specific timeframe on the job site. However, SDC Program Manager believes that Educating Staff from Top to Bottom is extremely important because we want to make sure that we protect the children that we serve.

Also, all Monitors need some knowledge of proper food handling since they are required to visit the sites that receive the meals every day – All of the SDC monitors are SafeServ Certified. Critical staff that oversees meal preparation is certified, but SDC should consider to always expand the opportunity for more staff.

Youth and Family Services:

Funder Report: Objective 3-1 Organize and promote recreational activities for 650 youth, their peers, and their families.

Reporting at 81%

Explanation: The summer recreation ended in July due to the youth returning to school in August. There weren't any new recreation started in August due to youth returning to school. The fall activities started in September. We currently have 50 youth scheduled for activities in November and 50 scheduled in December. As of this program year there are 228 youth have participated in physical health activities.



Counseling and Wellness Action Plan

ROMA Report: SRV 5y,z,aa: Other Women’s Support Group Below Target- Getting women to sign-up for this has been a struggle however, I have met with several of the women in our educational and job training to introduce the support group. In addition, we meet with parents twice per month on Saturday’s and many of our parents have conflicts when we are offering these services. We will continue to market this service at schools and on Saturday.

Funder Report: SDC Objective 2-2: 175 youth/families will reduce substance use while attending counseling services. Our Milwaukee Juvenile court referrals have decreased over the past quarter. We are marketing our services in schools and in the community at our basketball events. This is an ongoing process and we are now sending letters to other court municipalities to introduce our services and possibly increase referrals into our counseling and youth services.

Funder Report: 200 youth have new or reduced contact with justice system. Our actual should have been 11 for September. Again, this number reflect a decrease in court referrals and the process in item #2 is what we are doing to assist us in accomplish our goals

Career Service:

US Bank Funder Report for Career Enhancement:

Enrollments

- 90 participants projected and 71 enrolled
- Please note the enrollment numbers for the Absolute Advantage program reduced to 5 participants per cohort for 2018. So the expected enrollment for 2018 is actually 15 students for AA
- The ChefStart program is projected at 45 students for 2018.
- So the total training enrollments should reflect 60 students for 2018
- As a result, the last class of ChefStart enrolls on 10/8.
- We had total of (8) enrollments for this class.

45 day retention

- The Workforce Development team will complete an end of the year review of placements for all the training programs.
- We will contact all participants to verify their employment status.
- We also will offer \$10 gift card or gas card for individuals that report their employment status by December 31st
- In addition, we will provide a holiday event for all prior graduates. We will capture employment status at this event.



Absolute Advantage:

Number of Individuals who obtained credentials or certificates

- 12 totals projected and 10 reported for September
- However, two additional certificates were obtained in October
- This will bring the total to 100%

Number of Individuals who obtained financial capability training

- 12 totals projected and 10 reported for September
- However, two additional certificates were obtained in October
- This will bring the total to 100%

Skills Enhancement:

- No new participants were enrolled during the new contract year (2018-2019); however, we currently have 9 active participants that will be completing the training.
- The Skills program has (9) active students. Please see below chart for detail.
- We also have a pending waiting list future training.
- As, we are currently working on a pilot program (ProTech) with Cornerstone Manufacturing
- The goal is to enroll Skills Enhancement participants into this training program for 2019.

YouthBuild:

- Enrollment is projected at 62 students for 2018
- The total enrollments are 34 students
- However, the total of (62) students are needed overall for the 3yr contact.
- Therefore, SDC will be offering 3 additional cohorts for 2019 to reach this project goal.
- We will enroll 10-20 students for each cohort
- In addition, we continue work with current students on completions of HSED/GED
- As we had (4) additional students complete their HSED in October.
- We also will include the Youthbuild graduates in our follow up process.
- We will contact each graduate to review their employment status.
- We also are working on special expansive projects to increase our enrollment for 2019
- This includes a contract with Employ Milwaukee.
- This pilot project includes increasing the number of women and underserve populations in construction training and employment
- In addition, we have proposed possible partnerships with MPS (James Groppi HS), Center for Veterans Issues, and YWCA of Milwaukee to increase our recruitment of special populations.



- We also started completing Lunch/Learn events at SDC to community agencies, schools, employers and potential participants.

Youth Employment Program

Youth opening checking accounts

- 54 projected/8 reported.
- This continues to be ongoing issues.
- We offer financial literacy to all active students
- SDC currently completes (10) hours of financial literacy for each cohort
- During, the sessions SDC brings in a local bank that offers free enrollment/incentives for opening a checking account.
- However, must students decline to start checking accounts, and select alternative means for cashing their checks (family, check cards)
- SDC will look to additional banking partners that offer additional incentives when opening checking accounts.

Retention

Also, retention at McDonalds continues to be a concern for our students.

- As a result, SDC will seek to add additional food service employers to the YEP
- Our students continue to complaint of lack of hours at McDonalds, as the main reason for not retaining their positions.
- Our effort would include additional employers that would offer employment opportunities for our YEP clients.

Weatherization:

Regarding the production goals lagging:

- We have attributed this to the contractor slow turn around in the field. We have taken steps to rectify this situation by holding brain storming sessions with the contractors on a trade by trade basis.
- We have taken steps to assist in their performance by opening better communications and rapid deployment of field staff to help in determining on site blocks that may slow the production and the duration of the project.
- Since implementation we have our numbers increase in the electrical trade weekly production of units turned.
- We have diversified our shell contractors to incorporate venting of fans and have paired some of these contractors with the Absolute Advantage Program to acquire labor from



this program to increase their production. Residential Services is monitoring these changes and meets weekly to assess production trends based on the modifications to our protocols and those of our tradesmen.

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Policy Reports:

It was reported that 2019 is an election year for all elected commissioners. The SDC Governance committee is scheduled to meet in December, more information will follow.

New Business

Old Business

Adjournment-

The meeting adjourned at 6:51pm



December 2018 Briefing Papers for Action/Information

| BP | Funder | Services/Program | Request | Refunding/New |
|-------------------------|--|--|-------------------|---------------|
| Action Items | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total | | | 0 | |
| Information only | | | | |
| BP2390 | Corporation for National and Community Services (CNCS) | CNCS Surge Augmentation-Foster Grandparent | \$4,000 | New |
| BP2391 | Corporation for National and Community Services (CNCS) | CNCS Surge Augmentation-Senior Companion | \$5,400 | New |
| Total | | | \$9,400.00 | |

Requests through the Social Development Foundation

| BP | Funder | Services/Program | Request | Refunding/ New |
|-------------------------|--------|------------------|----------|-------------------|
| Action Items | | | | |
| | | | | |
| | | | | |
| Total | | | 0 | |
| Information Only | | | | |
| | | | | |
| | | | | |
| Total | | | 0 | |

2018 Grant Request Status- To Date

| Agent | Total # of requests | Total \$ requested | Total # awarded | *Total amount awarded | *New awarded | Total pending | Amount pending | Total denied | Amount denied |
|--------------------|---------------------|--------------------|-----------------|-----------------------|--------------|---------------|----------------|--------------|---------------|
| Agency-wide | 73 | \$14,903,712 | 33 | \$7,544,376 | \$497,297 | 11 | \$255,000 | 20 | \$2,505,941 |
| SDF only | 27 | \$750,500 | 8 | \$150,000 | \$113,000 | 8 | \$195,000 | 11 | \$377,500 |

*Award of \$76,638 from Wisconsin Fast Forward was declined by SDC administration.