



*Meeting Notice
Agenda*

Planning & Public Policy Committee Meeting

Wednesday February 10, 2021

Virtual Meeting

1730 W North Avenue

Milwaukee, WI 53205

5:30 – 6:30 PM

*SDC Program, Planning & Public Policy Committee
Meeting Notice*

If you are unable to attend this meeting, please call Abra Fortson at 414-906-2720.

*NOTICE is hereby given that the Committee may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed. Posted with less than 48 hours' notice.



AGENDA

February 10, 2021
SDC – 1730 W. North Avenue - VIRTUAL MEETING Via ZOOM
Milwaukee, WI 53205
5:30 PM- 6:30p

1. Call to order Chair, Nikki Purvis
 2. Roll Call
 3. Compliance with the Open Meetings Law
 4. Adoption of the February 10, 2021 Meeting Agenda Action
 5. Approval of January 13, 2021 Meeting Minutes Action
 6. Planning Action
 - 2020 New funds Report Information
 - Review 2020 Grant Awards Information
- February 2021 Briefing Paper Review: Action
- BP2533
 - BP2534
 - BP2535
 - BP2536
- Information Only: Information
- None
- SD Foundation Briefing Papers February 2021:
- BP2537



SD Foundation Information Only:

- BP2538
- BP2539

7. Program Reports	Action
<ul style="list-style-type: none">• SDC Workforce Development & Training Team Update• Agency Wide Activity Report (Q4)• Agency Wide Audit Report	
8. Policy	Action/Information
<ul style="list-style-type: none">• CSBG Annual Report Update	
9. New Business	Information
10. Old Business	Information
11. Adjournment	Action



Program Planning and Public Policy Committee

Meeting Minutes January 13, 2021

Call to order by Committee Chair, Nikki Purvis at 5:30p

Roll Call: Abra Fortson confirmed a quorum. Committee members present included:

- Nikki Purvis
- Donna Brown-Martin
- Carlisa Harris
- Barbara Toles
- Rosa Villa-Menes
- Craig Sanders
- Ben Rucka

Excused Absent:

- None

Compliance with Open Meetings Law: Confirmed by Abra Fortson

Adoption of January 13, 2021 Meeting Agenda

- A motion was made by Donna Brown-Martin to accept the January 13, 2021 Meeting Agenda
- The motion was 2nd by Craig Sanders
- The motion carried

Approval of November 11, 2020 Meeting Minutes

- A motion was made by Donna Brown-Martin to accept the November 11, 2020 Meeting Minutes as submitted.
- The motion was 2nd by Craig Sanders
- The motion carried

Planning

Presentation of Briefing Papers: SDC Grant Writer, Barbara McKillop provided a summary of the briefing paper schedule for January 2021 Briefing Paper Review:

- Motion Made to approve Briefing Papers BP527-529 was made by Craig Sanders
- 2nd by Donna Brown-Martin
- The Motion carried

Briefing Paper Discussion:

Barbara Toles asked for detail on Bader Grant Opportunity.

Barbara McKillop responded that it was a rotating opportunity for families who live far Northwest in the city to access food pantry resources.

Mr. Hinton said that this opportunity is attached to SDC's Northwest expansion. He noted that the goal was to open on the 19th but that furniture was a challenge and that Covid-19 has been disruptive to the process. He said that he is also hoping to house the HSED Program pending the increase in enrollment. He mentioned other programming such as:

- Crisis Counselors
- MRAP (pending extended funding)
- VITA
- Food Pantry

would all operate services as a NW accessible option in the building.

Craig Sanders encouraged outreach to Pick n' Save for potential support.

Barbara Toles asked if people needed to live in the area to access resources. Ms. McKillop said no. The resource is available as are all SDC locations to anyone.

Program Reports

SDC Quality Assurance Coordinator Bryant Lewis discussed all the coming CSBG desk audit & compliance requirements for 2021.

He outlined the following additional requirements as well:

- Internal Risk Assessment
- Agency-wide compliance timeline & Program Reporting Schedule
- Dashboard operating information for each program to include enrollment traffic in addition to information already being provided

Policy

- ROMA Reporting – Held until 1st quarter on 2021

Strategic Implementation Plan Update:

The following Report was presented by Dr. Keenan Grenell:

FACTS

- 7 - Goals
- 74 - Task
- 94 – Actions

Note: A total of 65 individuals (internal and external) are involved in implementing the Strategic Plan

Strategic Plan Specific Action # 1 - A Renewed Mandate to Fight Poverty: Unleashing Formidable Community Engagement Strategies

P1: Advocacy Readjustment During Un-Normal Times

Goal: Build internal organizational capacity to position SDC for effective mission-aligned advocacy.

- On 1/13/21 George Hinton and Dr. Keenan D. Grenell held a conference call meeting with Frank Martinelli to discuss how best to move the advocacy initiative forward. George has agreed to replace Diane Robinson as the Team Lead starting immediately.
- The Team will research SDC's past history in terms of advocacy and set up an internal system that will see the organization being more intentional regarding advocacy engagement and the organization displaying a more long-term approach toward advocacy.

P2: SDC Summit on Poverty

Goal: Research, Convene, Educate & Embolden those who are impacted by poverty, human services professionals, the philanthropic community and political representatives regarding barriers that contribute to systemic poverty

- No new activities.

P3: Public Hearings/Town Hall Meetings

Goal: Establish a Public Hearings/Town Hall Meetings infrastructure that will provide the Commission with opportunities to solicit ideas and suggestions, obtain anecdotal information that informs programs, policies, and initiatives and ensure input from Milwaukee County residents regarding their views in terms of their issues and unmet needs as it relates to poverty.

- No new activities.

Strategic Plan Specific Action # 2 - Shore-up Technology Infrastructure

P1: The Brain of a New Organization

Goal: Reform SDC's current technology infrastructure by building and implementing a Roadmap (Action Plan) aimed at creating high-performing customer-centered, service-oriented data driven organization in addition to establishing IT as a business-within-a-business paradigm.

- As a result of the solicited bids stemming from the RFP for an IT firm to develop a technology upgrade road map, SDC has selected Trishulla, LLC located in Madison Wisconsin.
- On 1/13/21 the original Task Force team participated on a Zoom Meeting to review the winning proposal and develop questions and concerns. Post the meeting, the team will ask the Consultant to address all questions and concerns.
- Upon successful completion of that exercise, the Consultant will then be instructed to re-submit their updated proposal to Abra Fortson so she can initiate the contract development process.

P2: Public Policy Institute

Goal: Re-institutionalize, re-ignite and act on SDC's mandate to study and disseminate policy research on issues affecting people in poverty by establishing a Public Policy Institute (PPI).

- On 12/14/20 Dr. Keenan D. Grenell, Daniel Brophy, and Dr. Lucas Torres (Marquette University) participated on Zoom Meeting with Dr. Moria O'Neil, Vice President of Research Interpretation for the Frameworks institute. The Institute works with organizations on ways to better frame things int terms of external messaging.
- On 12/17/20 Daniel Brophy and Dr. Lucas Torres participated on a Zoom Meeting and engaged the PPI Working Group in an exercise (based on the recommendation from the Frameworks Institute) in developing a range of definitions for system and institutionalized racism. Dr. O'Neil from the Frameworks Institute stated that this was a necessary exercise to make sure that the PPI Working Group develop a common definition that would represent the varied experiences and backgrounds of the group's members.

Strategic Plan Action # 3 - District Impact and Excellence Across All Programs

P1: District Impact - Housing & Economic Development

Goal: Accurately assess the risks and benefits of new strategic opportunities in all six Commissioner Districts.

- No new activities.

P2: Excellence Across All Programs

Goal: Create a high performing agency (SDC) across all programs.

- Several Team Meetings (12/2/20 and 12/16/20) have been conducted to discuss information needed to upgrade the SDC Strategic Plan Implementation Grid. The completion of this activity will be done by the end of January 2021.
- Committee Chair Purvis noted that this was a great strategy and allows for engagement & accountability across the board for commissioners, leadership and identified staff. She also asked if the updated assignment list could be sent out to all commission members.

New Business

- None

Old Business:

- Craig Sanders asked if SDC was still in the process of providing more formal updates to its inter-governmental partners. Mr. Hinton noted that SDC had provided an update at Milwaukee County and that he would work at the other branches of government for 2021.
- Committee Vice-Chair, Donna Brown-Martin said that SDC had presented at the County level and that she is very proud of being able to represent on behalf of Milwaukee County Supervisor David Crowley. She also added that SDC has been working very hard across the spectrum of need in the Milwaukee County Community and that SDC has done a lot of heavy lifting.
- Committee Chair Purvis echoed the sentiment and said that she would be honored to help elevate SDC's work at the City of Milwaukee.

Adjourn

- Motion- Craig Sanders
- 2nd: Donna Brown-Martin

The meeting adjourned at 6:43 pm



February 2021

Briefing Papers for Action/Information

BP	Funder	Services/Program	Due Date	Request	Refunding/ New/Continuation
Action Items					
BP2533	Treasury- IRS	Volunteer Income Tax Assistance (VITA)	May 30	\$115,000	Refunding
BP2534	AmeriCorps/Senior Corps	Senior Companion Program	March 10	\$333,760	Refunding
BP2535	AmeriCorps/Senior Corps	Foster Grand Parent Program	March 10	\$232,620	Refunding
BP2536	United Way- MPS	Community Partnership- Washington High School	N/A	\$69,600	Refunding
Total				\$750,980.00	
Information Only					
Total				0	

Requests through the Social Development Foundation

BP	Funder	Services/Program	Due Date	Request	Refunding/ New
Action Items					
BP2537	American Family Dreams Foundation	Career Services/Pre-apprenticeship Training	March 15	\$20,000	New
Total				\$20,000.00	
Information Only					
BP2538	Cousins Make it Better Foundation	Food Pantry	N/A	\$5,000	New
BP2539	Milwaukee Empty Bowls	Food Pantry	Feb 28	\$10,000	New
Total				\$15,000.00	

2021 Status-to-Date

Agent	Total # of requests	Total \$ requested	Total # awarded	Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	16	\$3,798,437	1	\$69,600	\$0	14	\$3,728,737	0	\$0
SDF only	7	\$175,000	0	\$0	\$0	7	\$175,000	0	\$0

Program Planning & Public Policy (Quad-P) Committee
Agency Wide Compliance Timeline

Quad-P Meetings: Monthly/2nd Wednesdays, 5:30-6:30pm



January 13 (QA processes agency wide reports)	<ul style="list-style-type: none"> • <u>QA Presentation:</u> Present Agency Wide Compliance Timeline
February 10	<ul style="list-style-type: none"> • <u>Program Presentation:</u> <i>Workforce Development & Training Team</i> *5-7 minutes • <u>Reports:</u> <ul style="list-style-type: none"> ▪ <u>CSBG</u>; 2020 Annual Report* *update. ▪ <u>Q4 Agency Compliance</u>; Agency Wide Activity Report ▪ <u>Q4 Agency Compliance</u>; Agency Wide Audit Report
March 10 (Q1 closes)	<ul style="list-style-type: none"> • <u>Program Presentation:</u> <i>Residential Services Team</i> *5-7 min • <u>Report:</u> CSBG; 2020 Annual Report
April (QA processes agency wide reports)	<p><u>ROMA Board Training*</u> 30 min. <u>Strategic Plan Update</u></p>
May 12	<ul style="list-style-type: none"> • <u>Program Presentation:</u> <i>Education Services Team</i> *5-7 min • <u>Reports:</u> <ul style="list-style-type: none"> ▪ <u>Q1 Agency Compliance</u>; Agency Wide Activity Report ▪ <u>Q1 Agency Compliance</u>; Agency Wide Audit Report
June 09 (Q2 closes)	<ul style="list-style-type: none"> • <u>Program Presentation:</u> <i>Senior Services Team</i> *10-15 minutes • <u>*Special Presentation:</u> Program Success Stories* • <u>Reports:</u> <ul style="list-style-type: none"> ▪ Strategic Plan Update ▪ <i>*Board Reminder:</i> Community Presentation ▪ (Every 3yrs.)(yr.2023/Update) 2019-2022; Community Needs Assessment
July 14 (QA processes agency wide reports)	<ul style="list-style-type: none"> • <u>Program Presentation:</u> <i>Health & Wellness Services Team</i> *5-7 min • <u>Reports:</u> <ul style="list-style-type: none"> ▪ <u>Annual Agency Compliance</u>; Approve SDC Risk Assessment Report ▪ <u>Strategic Plan Update</u>
August	<p><i>*Meeting in September</i> <u>Send Marketing and Communications Plan*</u></p>
September 08 (Q3 closes)	<ul style="list-style-type: none"> • <u>Program Presentation:</u> <i>Nutritional Services Team</i> *5-7 min • <u>Reports:</u> <ul style="list-style-type: none"> ▪ <u>Q2 Agency Compliance</u>; Agency Wide Activity Report ▪ <u>Q2 Agency Compliance</u>; Agency Wide Audit Report ▪ <u>CSBG</u>; Approve 2022 Application; *Due to DCF Oct.1st ▪ <u>CSBG</u>; Approve Completed Desk Audit & Documentation Report; *Due to DCF Oct.1st (except on triennial years, on triennial years an announced on site visit will occur.)
October 13 (QA processes agency wide reports)	<ul style="list-style-type: none"> • <u>Program Presentation:</u> <i>Personal Finance & Tax Services Team</i> *5-7 min • <u>Reports:</u> <ul style="list-style-type: none"> ▪ <u>CSBG</u>; Grant 2021 Application *Update on Submission ▪ <u>CSBG</u>; Desk Audit Application *Update on Submission ▪ <u>Strategic Plan Update</u>
November 10	<ul style="list-style-type: none"> • <u>Reports:</u> <ul style="list-style-type: none"> ▪ Strategic Plan *Update ▪ <u>Q3 Agency Compliance</u>; ; Agency Wide Activity Report ▪ <u>Q3 Agency Compliance</u>; ; Agency Wide Audit Report
December 08 (Q4 closes)	<ul style="list-style-type: none"> • <u>Reports:</u> <ul style="list-style-type: none"> ▪ Budget & Strategic Planning *Update