



## ***Meeting Notice***

**Budget & Finance,  
Resource Development Committee Meeting  
Monday December 12, 2022**

**Social Development Commission  
1730 W. North Avenue Milwaukee, WI 53205  
Virtual Meeting  
5:30pm**

**If you are unable to attend this meeting, please call Abra Fortson 414-906-2720.**

\*NOTICE is hereby given that the Committee may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c ), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



***SDC Budget & Finance, Resource Development Committee***

***Monday December 12, 2022***

***Social Development Commission– 1730 W. North Avenue Milwaukee, WI 53205***

***Virtual Meeting***

***5:30pm***

**AGENDA**

- |  |                    |
|--|--------------------|
| 1. Call to order   | Chair, Terese Caro |
| 2. Roll Call   |                    |
| 3. Compliance with the Open Meetings Law   |                    |
| 4. Approval of the Monday December 12, 2022 Agenda                                 | Action             |
| 5. Approval of Thursday October 6, 2022 meeting minutes                            | Action             |
| 6. Financial Report– SDC Finance Dir. Patrick Kirslenlohr                          | Action             |
| <ul style="list-style-type: none"><li>• Development Update/ Audit Update</li></ul> |                    |
| 7. Old Business  | Information        |
| 8. New Business  | Information        |
| 9. Adjourn   | Action             |

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**BUDGET FINANCE & RESOURCE DEVELOPMENT COMMITTEE MEMBERS**

Treasurer Terese Caro, Committee Chair  
Daniel Gomez, Carlisa Harris, Elmer Moore Jr. Craig Sanders (TARP)

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**Meeting Minutes Thursday October 6, 2022 5:30p – SDC 1730 W. North Avenue - VIRTUAL**

**1. CALL TO ORDER**

Committee Chair, Terese Caro called the meeting to order at 5:33 pm

**2. Roll Call**

**Members Present:**

- Terese Caro
- Elmer Moore Jr.
- Carlisa Harris
- Daniel Gomez
- Marjorie Rucker
- Craig Sanders – TARP

**Excused Absence:**

- Serina Chavez

**Members Absent:** None

**3. Compliance with Open Meetings Law**

It was confirmed by Abra Fortson, that the meeting followed Wisconsin Open Meetings Law.

**4. Adoption of the October 6, 2022 Meeting Agenda**

Craig Sanders made the motion to approve the October 6, 2022 Budget Finance and Resource Development Committee Meeting Agenda. Carlisa Harris seconded the motion. The motion carried.

**5. Approval of the September 1, 2022 Meeting Minutes**

Daniel Gomez made the motion to approve the meeting minutes from the March 3, 2022 Budget Finance & Resource Development Committee meeting. Craig Sanders seconded the motion. The motion carried.

**6. Financial Update:**

SDC Finance Director, Patrick Kirschenlohr reported the following:



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Provided financial highlights from the balance sheet. He began the report at the 6<sup>th</sup> month mark. All things are reporting as expected. Nothing alarming on cash or loan side have not used cashflow line of credit, but it is available if needed.

Budget Finance & Resource Development Chair, Terese Caro referred to the increase of July balance sheet compared to June. Questioned the cause of the increase.

Patrick Kirslenlohr stated it was the city funds from the MERA program.

Marjorie Rucker made the motion to approve June 2022 and July 2022 balance sheet. Daniel Gomez seconded the motion. The motion carried.

Patrick Kirslenlohr referenced the 2021 audit stating he wants to get it completed by the November full Board of commissioners meeting. He also referenced he staffing needs of SDC.

**8. New Business**

None

**9. Old Business**

None

**10. Adjourn** – Marjorie Rucker made a motion to adjourn the meeting.  
The motion was seconded by Elmer Moore Jr.

The meeting adjourned at 6:00p