



Meeting Notice

Board of Commission Meeting

Thursday February 18, 2021

Virtual Meeting

5:30pm

If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.

*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b), (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.

***SDC Board of Commission Meeting
February 18, 2021
Virtual – 1730 W. North Avenue
Milwaukee, WI 53206***

AGENDA

- | | |
|--|------------------------|
| 1. Call to Order | Chair, Elmer Moore Jr. |
| 2. Roll Call | |
| 3. Compliance with the Open Meetings Law | |
| 4. Public Comments | Information |
| 5. Adoption of the February 18, 2021 Notice & Agenda | Action |
| 6. Adoption of the February 18, 2021 Consent Agenda | Action |

(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)

- | | |
|---|--------------------|
| 7. Adoption of the Board of Commission January 21, 2021 meeting minutes | Action |
| 8. Chairperson's report – <i>SDC Board Chairman</i> , Elmer Moore Jr. | Information/Action |
| 9. CEO Report – <i>SDC Chief Executive Officer</i> , George P. Hinton | Information/Action |
| 10. Financial Report – <i>SDC Director of Finance</i> , Patrick Kirslenlohr | |
| 11. SD Foundation Update: <i>SD Foundation Chairman</i> , Al Smith | Information |
| 12. SD Properties Update – <i>SD Properties Chair</i> , Ossie Kendrix | Information |
| 13. Committee Reports: | Action |
| A. Program Planning & Public Policy: | |
| • Special Action Approval CSBG Crisis Funds 2020-2021 | Action |

SDC Board of Commission Meeting
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February 2021 Briefing Paper Review:

- BP2533
- BP2534
- BP2535
- BP2536

Information Only:

Information

- None

SD Foundation Briefing Papers February 2021:

- BP2537

SD Foundation Information Only:

- BP2538
- BP2539

14. Legal Counsel Report *

Action

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15. **Old Business**

Information

16. **New Business**

Information

17. **Announcements**

Information

18. **Adjournment**

Action

SDC Board of Commission Meeting
February 18, 2021
Virtual – 1730 W. North Avenue
Milwaukee, WI 53206



Social Development Commission

Board of Commission Meeting

September 11, 2020

Virtual – 1730 W. North Avenue

Milwaukee, WI 53206

If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.

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Board of Commissioners VIRTUAL Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

Thursday January 21, 2021

Call to order by Board Chair, Elmer Moore Jr.

Roll Call: A quorum was confirmed by Executive Support Manager, Abra Fortson

Members Present:

- Elmer Moore Jr.
- Nikki Purvis
- Terese Caro
- Donna Brown-Martin
- Ossie Kendrix
- Matthew Boswell
- Dr. Chia Youyee Vang
- Carlisa Harris
- Barbara Toles
- Craig Sanders
- Rosa Villa Menes
- Bennett Rucka
- John Jacobs

Excused:

- Dr. Valencia Brown
- Daniel Gomez
- Pardeep Kaleka
- Rosemary Holley - TARP

Absent:

- None



Social Development Commission

**Board of Commissioners VIRTUAL Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes**

Compliance with Open Meetings Law: Confirmed

Public Comments/ Announcements:

- Talis Shelbourne a reporter from the Milwaukee Journal Sentinel announced that she was attending the SDC Board of Commissioners meeting to gather information on a piece she is writing housing issues in Milwaukee and barriers factors that contribute such as poverty. She noted that she may attend the commission meeting from time to time.
- Lisa Goodman SD Foundation Board Secretary said that she was sitting in on the meeting on behalf of the SD Foundation.

Adoption of the January 12, 2021 Meeting Agenda

- Motion to adopt agenda by Nikki Purvis
- 2nd by Terese Caro
- The motion carried

Adoption of the January 12, 2021 *

- Motion to adopt by Nikki Purvis
- 2nd by Donna Brown-Martin
- The motion carried

Adoption of the November 19, 2020 Meeting Minutes with noted corrections:

- Motion to approve by Donna Brown -Martin
- 2nd by Matthew Boswell
- The motion carried

SDC Chairperson's Report:

Board Chairman Elmer Moore Jr. said that he is excited about the new year despite all the challenges faced in 2020. He said SDC ended on a high note and that he looks forward to the opportunities that 2021 presents to richly engage. He stated that he is on fire about this work being done at SDC. He thanked all guest for attending.



Board of Commissioners VIRTUAL Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

CEO Report:

SDC CEO Hinton shared a customer testimonial video by former program participant.

He announced that SDC HR Generalist, Miko Gill had been recruited by the State of Wisconsin into a new role.

He thanked Mrs. Gill for all her hard work with SDC, particularly in the areas of:

- Wellness
- SDC Pride Committee
- United Way Employee Giving Campaign

Mr. Hinton announced that on February 26, 2021, SDC would be collaborating with Employ Milwaukee for the street naming dedication for Donald Sykes.

SDC Legal Counsel, James Hall gave a historical overview on Donald Sykes and his significance with SDC and Community Action Agencies.

Financial Report

SDC Director of Finance, Patrick Kirslenlohr reviewed 2019 Financial Statements and noted that the single audit will be sent out with a link. He said that he would poll the commissioners to determine who would like a paper copy vs. electronic link and or both.

SD Foundation Report:

SD Foundation Chair, Al Smith reported that he is excited about the change in leadership and an opportunity to advance. He welcomed Alicia Smith as SD Foundation Vice President and Stan Brister Chair of the Development Committee. Mr. Brister introduced himself.

Mr. Smith requested that Board Chair Moore Jr. please make two (2) Board of Commissioner assignments to the SDF board.



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SD Properties Report:

SD Properties Board Chairman, Ossie Kendrix reported the following:

76th Street

- In process still doing electrical data line and computer installations & Furniture.
- We believe we should be able to open 1st week in February.

Teutonia

- We are stalled with the classroom construction pending BOZA approval
- Reconfiguring space for VITA needs
- Exploring automated gate closures for vehicle fleet (theft has been occurring)

Chase

- Being reconfigured to house both VITA and Crisis Counselors

North Avenue

- Solar Panel installation in its final phase. Working with WE Energies to finalize
- Windows continuing installation. Completion goal end of January
- Potential acquisition of property across the street still stalled. Continuing to work with seller to determine feasibility of purchase
- Common Bond renegotiating another year lease

Legal Counsel:

SDC Legal Counsel, Attorney James Hall reported the following:

- District 3 & 4 Elections are approaching.
- District 4 Commission seat has been vacated by Torre Johnson who moved from the district
- District 3 Commissioner Craig Sanders 2nd Term is expiring.
- Target Election Month is April 2021 more information to follow.
- Pending Governance Committee meeting



Social Development Commission

Board of Commissioners VIRTUAL Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

Committee Reports:

A. Program Planning & Public Policy Committee

Committee Chair Purvis reminded that all briefing papers were approved during consent agenda and she provided a summary of the committee meeting.

B. Budget Committee

SDC Director of Finance, Patrick Kirslenlohr reviewed 2019 Financial Statements and noted that the single audit will be sent out with a link. He said that he would poll the commissioners to determine who would like a paper copy vs. electronic link and or both.

Old Business

None.

New Business

See Financial report

Motion to Adjourn: The meeting adjourned at 6:47p



February 2021

Briefing Papers for Action/Information

BP	Funder	Services/Program	Due Date	Request	Refunding/ New/Continuation
Action Items					
BP2533	Treasury- IRS	Volunteer Income Tax Assistance (VITA)	May 30	\$115,000	Refunding
BP2534	AmeriCorps/Senior Corps	Senior Companion Program	March 10	\$333,760	Refunding
BP2535	AmeriCorps/Senior Corps	Foster Grand Parent Program	March 10	\$232,620	Refunding
BP2536	United Way- MPS	Community Partnership- Washington High School	N/A	\$69,600	Refunding
Total				\$750,980.00	
Information Only					
Total				0	

Requests through the Social Development Foundation

BP	Funder	Services/Program	Due Date	Request	Refunding/ New
Action Items					
BP2537	American Family Dreams Foundation	Career Services/Pre-apprenticeship Training	March 15	\$20,000	New
Total				\$20,000.00	
Information Only					
BP2538	Cousins Make it Better Foundation	Food Pantry	N/A	\$5,000	New
BP2539	Milwaukee Empty Bowls	Food Pantry	Feb 28	\$10,000	New
Total				\$15,000.00	

2021 Status-to-Date

Agent	Total # of requests	Total \$ requested	Total # awarded	Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	16	\$3,798,437	1	\$69,600	\$0	14	\$3,728,737	0	\$0
SDF only	7	\$175,000	0	\$0	\$0	7	\$175,000	0	\$0

**Social Development Commission
Balance Sheet
July 31, 2020**

	Governmental Fund Types		Proprietary Fund Types			Totals	Information
	General	Special Revenue	Enterprise	Internal Services	SD Properties		Only SD Foundation
ASSETS							
Cash	\$ 448,910	\$ -	\$ -	\$ -	\$ 20,367	\$ 469,277	\$ 54,407
Restricted Cash	-	610,104	-	-	-	610,104	166,026
Due from grantor agencies	-	1,307,513	-	-	-	1,307,513	-
Other accounts receivable	-	3,695	17,943	7,702	-	29,340	10,000
Due from other funds	539,169	-	30,419	48,199	-	617,787	-
Inventory	-	23,561	-	4,005	-	27,566	-
Prepaid Expenses	114,290	5,039	-	2,549	-	121,878	5,341
Total Current Assets	1,102,369	1,949,912	48,362	62,455	20,367	3,183,465	235,774
Buildings and equipment	-	-	-	601,348	4,156,858	4,758,206	-
Accumulated depreciation	-	-	-	(592,588)	(1,333,661)	(1,926,249)	-
Buildings and Equipment, Net	-	-	-	8,760	2,823,197	2,831,957	-
TOTAL ASSETS	1,102,369	1,949,912	48,362	71,215	2,843,564	6,015,422	235,774
LIABILITIES							
Accounts Payable	7,140	9,878	-	71,215	58,570	146,803	1,990
Accrued Liabilities	129,397	-	-	-	45,532	174,929	-
Due to Other Funds	-	374,421	-	-	228,015	602,436	15,351
Unearned Revenue	23,216	934,760	-	-	-	957,976	-
Notes Payable	229,990	-	-	-	2,086,179	2,316,169	-
Total Liabilities	389,743	1,319,059	-	71,215	2,418,296	4,198,313	17,341
FUND EQUITY							
Undesignated fund balance	712,626	630,853	-	-	-	1,343,479	-
Unreserved retained earnings	-	-	48,362	-	425,268	473,630	218,433
Total Fund Equity	712,626	630,853	48,362	-	425,268	1,817,109	218,433
TOTAL LIABILITIES AND FUND EQUITY	\$ 1,102,369	\$ 1,949,912	\$ 48,362	\$ 71,215	\$ 2,843,564	\$ 6,015,422	\$ 235,774

**Social Development Commission
Income Statement
January 1, 2020 to July 31, 2020**

	Governmental Fund Types		Proprietary Fund Types			Total	Information Only SDC Foundation
	General	Special Revenue	Enterprise	Internal Services	SD Properties		
Revenues	\$ 2,018,718	\$ 7,112,485	\$ 40,756	\$ 292,906	\$ 522,470	\$ 9,987,335	\$ 110,297
Expenses							
Volunteer Expenses	-	167,296	-	-	-	167,296	-
Staff Wages	1,053,120	1,688,807	6,641	69,795	-	2,818,363	12,450
Staff Fringes	410,328	579,255	3,108	23,100	-	1,015,791	2,145
Contractual Service for Weatherization	-	1,710,786	-	-	-	1,710,786	-
Contractual Services	94,584	575,691	33	41,454	883	712,645	5,058
Training and Educational	1,794	20,049	-	13,810	-	35,653	-
Travel	814	7,577	53	283	-	8,727	-
Occupancy	353,280	400,976	2,030	82,974	383,481	1,222,741	2,310
Equipment	2,386	60,918	1,370	10,780	32,936	108,390	-
Supplies	56,949	252,230	804	18,315	4,537	332,835	1,698
Direct Assistance to Participants	11,000	495,495	12,198	633	-	519,326	-
Other	34,463	112,715	2,282	31,762	97,060	278,282	91,985
Indirect Costs	-	758,916	2,396	-	3,573	764,885	2,276
Total Expenditures	2,018,718	6,830,711	30,915	292,906	522,470	9,695,720	117,922
Net Change	-	281,774	9,841	-	-	291,615	(7,625)
BEGINNING NET POSITION	712,626	349,079	38,521	-	425,268	1,525,494	226,058
NET SURPLUS/(DEFICIT)	-	281,774	9,841	-	-	291,615	(7,625)
ENDING NET POSITION	\$ 712,626	\$ 630,853	\$ 48,362	\$ -	\$ 425,268	\$ 1,817,109	\$ 218,433