



## **MEETING NOTICE & AGENDA**

**Human Resource Committee**

**Thursday July 13, 2023**

**1730 W. North Avenue**

**Milwaukee, WI 53205**

**5:00pm**

**Virtual Meeting**

**If you are unable to attend this meeting, please call Abra Fortson at 414-906-2720.**

\*NOTICE is hereby given that the Committee may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.

This meeting was  
Posted with Less Than 24 Hours' Notice



***Human Resource Committee***  
***Thursday July 13, 2023***  
***SDC – 1730 W. North Avenue***  
***Virtual Meeting***  
***Milwaukee, WI 53205***  
***5:00pm***

**AGENDA**

- |                                                  |                                  |
|--------------------------------------------------|----------------------------------|
| 1. Call to Order                                 | Committee Chair, Alfred Komolafe |
| 2. Roll Call                                     |                                  |
| 3. Compliance with Open Meeting Law              |                                  |
| 4. Adoption of the July 13, 2023 Agenda          | Action                           |
| 5. Approval of November 11, 2023 meeting minutes | Action                           |
| 6. Proposed work week changes                    | Action                           |
| 7. HR policy updates                             | Action                           |
| 8. Old Business                                  | Information                      |
| 9. New Business                                  | Information                      |
| 10. Adjourn                                      | Action                           |

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**Human Resource Committee**

**Meeting Minutes**

**November 11, 2022**

**Noon – Virtual**

**Committee Members:**

Chairman Alfred Komolafe, Dr. Chia Y. Vang, Dr. Valencia Brown, Carlilsa Harris & John Jacobs

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**1. CALL TO ORDER**

Alfred Komolafe called the meeting to order at 12:03pm

**2. Roll Call**

**Members Present:**

Alfred Komolafe

John Jacobs

Carlisa Harris

**Committee Members Excused:**

Dr. Valencia Brown

Dr. Chia Y. Vang

**Members Absent:**

None

**Board Members Present:**

Board Chairman, Elmer Moore Jr.

**3. Compliance with Open Meetings Law**

It was confirmed by Jennifer Harris, that the meeting complied with Wisconsin Open Meetings Law.

**4. Adoption of the Monday November 11, 2022 Meeting Agenda**

A motion was made by John Jacobs to approve the November 11, 2022 meeting agenda. The motion was second by Elmer Moore Jr. The motion carried.

**5. Approval of the May 17, 2022 Meeting Minutes**

John Jacobs made the motion to approve the meeting minutes from May 17, 2022. The motion was second by Elmer Moore Jr. The motion carried.

**6. Compensation & Benefits**

**2023 Agency Benefit Package Review & approval**

SDC Human Resources Director, Pamela Johnson reviewed the medical plan with united healthcare. She noted that rate has an 4% increase.

Elmer Moore Jr. questioned if the rates are for current employment.

Pamela stated that the rates are not based on employee numbers.

A motion was made by Elmer Moore Jr. to approve the 2023 agency benefit package. The motion was seconded by John Jacobs. The motion carried.

Pamela Johnson spoke on reevaluating COVID protocols pertaining to face coverings and temperature checks. It will be addressed in the near future.

Alfred Komolafe stated that it is a good move for relaxing COVID protocols.

Pamela also stated that there are a number of organizations that are having a tough time recruiting. SDC is looking to remove the THC testing from the drug screening panel. This will also be addressed in the near future.

Pamela stated that in the last Board meeting it was discussed of a prior employee's possible law suit. The lawyers have since dropped the case.

**7. Old Business – None**

**8. New Business – None**

**9. Announcements**

Elmer Moore Jr. stated that he is working on a new contract for the CEO. He started that the CEO received an incentive in his first year, but nothing thereafter. Elmer stated that the CEO deserves recognition.

**10. Adjournment**

**11. The meeting adjourned at 12:24p**

*Meeting minutes respectfully submitted by Antoinette Ashley*