



## *Meeting Notice*

**Board of Commission Meeting**

**Wednesday September 13, 2023**

**Annual Meeting**

**333 W Kilbourn Ave,**

**Hyatt Regency Downtown**

**Milwaukee, WI 53203**

*5:00p Dinner & Keynote Annual Meeting begins promptly at 5:30pm*

*If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.*

*\*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b), (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to act on items discussed.*

***SDC Board of Commission Meeting  
Wednesday September 13, 2023 – 5:30p  
Hyatt Regency Downtown 333 W Kilbourn Ave, Milwaukee, WI 53203***

**SDC Annual Meeting Agenda**

1. Welcome
2. Introduction of Keynote Speaker
3. Keynote: Bethany Sanchez
4. Q&A
5. CEO's Report - George P. Hinton, PhD
  - 2022 Annual Report, SD Properties, and SDC's Strategic Plan
6. SD Foundation Report - Board President, Alicia Smith McCants
7. Annual Meeting Staff Award Presentations

**SDC Commission Business Agenda**

1. Call to Order Chair, Elmer Moore Jr.
  2. Roll Call
  3. Compliance with the Open Meetings Law
  4. Public Comments Information
  5. Adoption of the September 13, 2023, Notice & Agenda Action
  6. Adoption of September 13, 2023, **Consent Agenda** Action
- (Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)***
7. Adoption of the Board of Commission meeting minutes: Action
    - Approval of July 20, 2023 Meeting minutes
  8. Committee Reports: Information

**Committee Action Consent Agenda Summary**

- Governance Committee
  - Approval of District 1 special election results
- Program Planning Public Policy Committee (Anticipated approval on 9/12/2023)
  - Approval of June and July briefing papers

**2023 Briefing Paper Review:**

- |          |          |
|----------|----------|
| ➤ BP2725 | ➤ BP2728 |
| ➤ BP2726 | ➤ BP2729 |
| ➤ BP2727 | ➤ BP2730 |

***SDC Board of Commission Meeting***  
***Wednesday September 13, 2023 – 5:30p***  
***Hyatt Regency Downtown 333 W Kilbourn Ave, Milwaukee, WI 53203***

- |          |          |
|----------|----------|
| ➤ BP2731 | ➤ BP2734 |
| ➤ BP2732 | ➤ BP2735 |
| ➤ BP2733 | ➤ BP2736 |

Information Only:

Information

None

SD Foundation Briefing Papers September 2023:

- |          |          |
|----------|----------|
| ➤ BP2737 | ➤ BP2738 |
|----------|----------|

SD Foundation June/July Information Only:

None

- Program Reports
  - Risk Assessment
  - 2nd Quarter Outcomes Report

9. **Institute on Poverty & Systemic Racism Update** - *SDC Public Policy Manager, Jennifer Harris*

10. **Legal Counsel Report \***

Action

- Board of Commissioners - Officer Elections

***NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b), (c), (e,) (f), and (g) Wisconsin statutes, and may reconvene in open session to act on items discussed.***

11. **New Business**

Information

- Transitioning Commissioners Special Awards
- George Matthews Legacy Board Member of the Year Community Service Award

12. **Old Business**

Action/Information

13. **Announcements**

Information

14. **Adjournment**

Action

*If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.*  
*\*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b), (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to act on items discussed.*



**Board of Commissioners Meeting  
5:30 p.m., Thursday, July 20<sup>th</sup>, 2023**

Board Chairman Elmer Moore Jr. called the Thursday, July 20<sup>th</sup>, 2023 SDC Board of Commissioners meeting to order at 5:39pm.

**Roll Call:**

**Present**

Chair Elmer Moore Jr.  
Vice Chair Barbara Toles  
Marjorie Rucker  
Malissa Buford  
Kimberly Njoroge  
Vincent J. Bobot

Serina Chavez  
Alfred Komoloafe  
Terese Caro

**Absent**

**Excused Absence**

Dr. Patricia Torres Najera  
Donna Brown-Martin  
Daniel Gomez  
Dr. Brett Seamons

Matthew Boswell  
John Jacobs  
Dr. Chia Youyee Vang

**Public Comments**

None

**A motion was made to adopt the July 20th, 2023 Meeting Notice & Agenda by:**  
Barbara Toles. Terese Caro seconded the motion. The motion carried.

**A motion was made to Adopt the July 20th, 2023 Consent agenda by:**  
Barbara Toles. Terese Caro seconded the motion. The motion carried.

**A motion was made to Adopt the June 15th, 2023 Board of Commissioners meeting minutes by:** Marjorie Rucker. Serina Chavez seconded the motion. The motion carried.

**Chairperson's report:**

Board Chairman Elmer Moore Jr. made the board aware of SDC CEO George Hinton's absence. He also noted that SDC Human Resources Director, Pamela Johnson is leading the agency in Georges absence and to forward all questions or concerns to her.

**CEO report:**

SDC Human Resources Director, Pamela Johnson reported on Dr. George Hinton's absence. She reported that Dr. Hinton wanted to extend his greeting to all. He is out ill but are in hopes in returning to work soon.

**Financial Report:**

SDC Finance Director Patrick Kirslenlohr reported the following;

- Budget summary report.
- 2022 Audit completion
- 2024 budget being tightened reflecting pre-pandemic funding, sunseting MERA funding.
- Updating financial policies by end of the year to insure compliance with CSBG.

**SD Foundation Update:**

SD-Foundation President Alicia C. Smith McCants reported on SD-Foundation. She reported on. She reported the following:

- SD-Foundation Gala and SDC Summit on Poverty approaching soon, trending behind in their fundraising efforts.
- LaToya's absence the SD-Foundation members have been doing a phenomenal job in their short time of being apart of the team.
- They are at 46% of their 87 thousand goal in sponsorship.
- Launching of the Rosemary scholarship fund. The goal is to give away ten thousand dollars to the homeowner who has completed SDC's pathways to homeownership program. There are about seven qualified candidates.

**SD Properties Update:**

None

**Committee Reports:**

SDC Governmental Affairs Manager, Abra Fortson reported new special election to take place August 8<sup>th</sup>. She stated no votes will be needed due to its timely matter, it will be written in only.

Elmer Moore Jr. stated that the Annual meeting is approaching, officer reelections to take place. Elmer appealed to commissioners to consider officer toles if interested.

Elmer Moore Jr. invited a motion amend the agenda to pull the consent agenda to insert the HR committee ahead of Committee on commission work. A motion was made by Marjorie Rucker. Terese Caro seconded the motion. The motion carried.

SDC Human Resources Director, Pamela Johnson reported the transition from a five-day work week to a four-day work week. She described the advantages of a 36hr work week vs. a 40hr week.

Pamela also reviewed the policy changes that came along with the work week changes.

A motion was made by Marjorie Rucker to accept the four-day work week amending work week policy. Terese Caro seconded the motion. The motion carried.

A motion was made by Marjorie Rucker to accept the policy updates and changes. Terese Caro seconded the motion. The motion carried.

### **Committee on Commission Work**

SDC Policy & Research Manager, Jennifer Harris reported on SDC's research updates.

- Under agency infrastructure, The RAP Committee met and discussed changing from an ad hoc committee to a chartered committee into the Board of Commission. The rationalization is making the Standing committee institutionalized the transformative work, and it promotes a stronger emphasis on research and policy efforts.
- She reported on the infrastructure of the RAP committee.
- Poster Session Opportunity for Summit on Poverty
- RAP Committee Charter Requirements \*next steps\* and protocols.

### **Legal Counsel Report**

None

### **New Business:**

Jennifer Harris reported that she serves now as the QA manager. She reported that the ROMA training will be sent out for board completion soon. She also reported that the risk audit will be sent out for board review in September.

### **Old Business:**

Chair Elmer Moore reminded the board of the Summit on poverty. Abra Fortson added that the RFP link is available to those interested.

### **Announcements:**

### **Adjournment:**

A motion was made to adjourn @ 7:07pm by Serina Chavez. Marjorie Rucker seconded the motion. The motion carried.