



Meeting Notice

Board of Commission Meeting

Thursday November 15, 2018

**Social Development Commission
1730 W. North Avenue – Board Room**

Milwaukee, WI 53202

5:30pm

If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.

*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b), (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



Board of Commission Meeting
November 15, 2018 – 5:30pm
SDC 1730 W. North Avenue Board Room
Milwaukee, WI 53205

Agenda

- 1. Call to Order Board Chair, S. Findley
- 2. Roll Call
- 3. Compliance with the Open Meetings Law
- 4. Public Comments

Information

- 5. Adoption of the November 15, 2018 Agenda Action
- 6. Adoption of the November 15, 2018 **Consent Agenda** Action
- 7. Adoption of the Board of Commission October 18, 2018 meeting minutes Action
- 8. SDC Chairperson Report Action
- 9. SDC CEO Report Action
- 10. SD Foundation Report Action
- 11. SD Properties Report Action
- 12. Financial Update Information

13. Committee Reports

A. Program Planning Public Policy

- BP2384
- BP2385
- BP2386

SDC Information Only

- BP2381
- BP2382

Information

If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.
***NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b), (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.**



Social Development Commission
Board of Commission Meeting
November 15, 2018 – 5:30pm
SDC 1730 W. North Avenue Board Room
Milwaukee, WI 53205

- | | |
|--|-------------|
| SD Foundation Briefing Paper | Information |
| <ul style="list-style-type: none"> • BP2383 | |
| SD Foundation Briefing Paper Information Only | Information |
| <ul style="list-style-type: none"> • BP2388 • BP2389 | |
| 14. Legal Report | Action |
| <p><i>NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b), (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.</i></p> | |
| 15. New Business | Information |
| 16. Old Business | Action |
| 17. Adjourn | Action |



Board of Commissioners Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

Meeting October 10, 2018

Call to order by Board Chair, Stephanie D. Findley at 5:33p

Roll Call: A quorum was confirmed by Executive Support Manager, Abra Fortson

Members Present:

Stephanie D. Findley – Chair , Vincent Bobot – Vice Chair (via phone) Daniel Gomez – Treasurer (via phone), Vi Anna Jordan – Secretary, Alma Ramirez – Member at Large, Dr. Regina Smith, Nikki Purvis, Elmer Moore Jr., Lelah Huntley, George Matthews, Craig Sanders, Sara Van Winkle , Rosemary Holley – Technical Access Resource Person (TARP)

Excused:

Dr. Gary Williams

Absent:

None

Compliance with Open Meetings Law: Confirmed

Announcements:

None

Adoption of the October 18, 2018 Meeting Agenda

- Amended to include the approval of the 2019 CSBG application report out/approval
- Motion to adopt amended agenda by Lelah Huntley
- 2nd by Craig Sanders
- The motion carried

Adoption of the October 18, 2018 Consent Agenda

- Motion to adopt by Lelah Huntley
- 2nd by Craig Sanders
- The motion carried

Adoption of the Board of Commission September 20, 2018 meeting minutes

- Motion to adopt by Vi Anna Jordan
- 2nd by Lelah Huntley
- The motion carried



Board of Commissioners Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

SDC Chairperson's Report:

Board Chair Stephanie Findley thanked SDC Executive Support Manger, Abra Fortson and the production team for such an outstanding 2018 Poverty Matters Summit – Statewide Edition for producing an excellent event. She that Mrs. Gerri Sykes reached out to express how pleased Mrs. Sykes and her family was with the Legacy Awards Dinner Tribute. She expressed her gratitude to the board and Executive leadership for paying tribute to her late spouse.

Chair Findley also thanked and congratulated SDC Public Policy /VITA Manager Diane Robinson for her excellent work on the Milwaukee Fatherhood Summit. She called the event a stellar resource and an excellent representation of the partnership between SDC and The City of Milwaukee.

Chair Findley thanked the Program Planning and Public Policy Committee under the leadership of Vi Anna Jordan after having been tasked with the responsibility of reviewing the pros and cons pursuing the RFP to host a Head start Program at SDC.

Chair Findley asked that all Board of Commission members please save the dates for January 24th – 25th 2018 for the SDC Board of Commissioners retreat.

Cahir Findley also reported that she's hearing wonderful things in the community about the new Chef Start Program.

SDC CEO Report

SDC CEO, George P. Hinton reported that SDC would now become a state certified apprenticeship agency.

Mr. Hinton reported that SDC would be participating in the United Way Giving Campaign for 2018. He reported that a staff Chili and Guaomole Cook-off had occurred and was especially proud that Chef Start students made submissions.

SD Foundation Report:

SDC Commissioner Alma Ramirez gave the SF Foundation report on behalf of SD Foundation Chairman, Al Smith. Commissioner Ramirez reported that corporate sponsors as well planning for the Strike out Poverty Event scheduled for November 18th and J.B.'s on 41. She encouraged



Board of Commissioners Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

everyone to participate. She also reported that the SD Foundation expected to onboard a very strong slate of new board members soon.

SD Properties Report:

Solar Panels are currently being installed at Teutonia and are expected to dramatically reduce cost over the next year. He expects to see an \$1800.00 savings.

Mr. Hinton noted that there have been conversations with the state to examine solar panel programs for the Milwaukee community. Commissioner Moore noted that he'd seen RFP's for organizations who could run training programs to teach installation.

Financial Update:

SDC Finance Director, Patrick Kirslenlohr provided a financial update. He noted that there were no significant changes since last report.

Mr. Kirslenlohr introduced the 2019 budget process timeline. He reminded Commissioners that the Budget Finance and Resource Development Committee would meet in December. He encouraged everyone to attend that meeting as the board meeting would be designed for approval. He stated that all work and questions will be fielded mostly in committee with respect to the commissioner's time.

Committee Reports:

(All Reports were approved under the consent agenda)

A. Program Planning and Public Policy Committee

Briefing Papers Approved Under Consent Agenda:

- BP2380
- Information only BP2381 & BP2382

SD Foundation Briefing Papers:

- BP2383

SD Foundation Briefing Papers Information Only

- None



Board of Commissioners Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

SDC Quality Assurance Manager Ofelia Mondragon reviewed the following items with the commission:

1. 2019 CSBG Application

Ms. Mondragon outlined the content and submittal requirement process.

A motion was made by Vi Anna Jordan to accept the 2019 CSBG application as submitted/presented by Ms. Mondragon. The Motion was 2nd by Elmer Moore Jr. The motion carried.

2. Community Needs Assessment

Ms. Mondragon reviewed with the commission the Community Needs Assessment. She explained to the members of the commission the need to strengthen current resources with the integration of internal and external services. She noted that the process of capturing community needs through the assessment has begun. She explained that she hopes to have the assessment completed before or by the 2019 strategic planning session in January.

Ms. Mondragon told all commission members that she would be sending a link to the Community Needs Assessment and was anticipating 100% participation. She also encouraged the board to distribute beyond them.

Legal Counsel –

James Hall, Legal Counsel reported that he'd submitted request to the City of Milwaukee Common Council to adjust the ordinance for the ability to simplify the election process. He noted that he would be submitting the same to Milwaukee County.

It was noted that MPS had submitted their recommendation and the person was in process of approval at School Board.

Additionally, it was reported that both Milwaukee County and the State of Wisconsin are moving their candidates forward as well.



Board of Commissioners Meeting
1730 W. North Avenue Milwaukee, WI 53205
Meeting minutes

Old Business

None

New Business

Dr. Keenan Grenell gave a presentation regarding a Cooperative opportunity for SDC.

As the Sponsor, SDC would be responsible for building a new democratic institution.

(A Co-op) in Milwaukee that will be accountable to its members/residents by orchestrating transformational activities directed at neighborhood revitalization, entrepreneurship and small business development, human services, workforce development, and an integrated approach to human services and economic development .

Dr. Grenell outlined the information/opportunity in great detail. The Program Planning and Program Planning committee Chair, Vi Anna Jordan made the recommendation that the commission authorize continued research for discovery, potential opportunity to the Economic Development Team. The motion was 2nd by Alma Ramirez. The motion passed.

Motion to Adjourn: The meeting adjourned at 7:30p



November 2018 Briefing Papers for Action/Information

BP	Funder	Services/Program	Request	Refunding/New
Action Items				
BP2384	Wisconsin Dept of Health Services	Youth Services/Health Services/Career Services	\$250,000	New
BP2385	Milwaukee County	Youth Services/Youth Employment Program	\$95,000	Refunding
BP2386	City of Milwaukee-CDBG	VITA	\$25,000	Refunding
Total			\$370,000.00	
Information only				
BP2387	Bureau of Consumer Financial Protection	MABC-VITA	0	New
Total			0	

Requests through the Social Development Foundation

BP	Funder	Services/Program	Request	Refunding/ New
Action Items				
Total			0	
Information Only				
BP2388	MPS Community Partnership	Youth Services/Recreation	\$20,000	Refunding
BP2389	Aldi Smart Kids	Youth Services	\$5,000	New
Total			\$25,000.00	

2018 Grant Request Status- To Date

Agent	Total # of requests	Total \$ requested	Total # awarded	*Total amount awarded	*New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	71	\$14,894,312	30	\$6,987,976	\$402,614	23	\$6,168,800	15	\$1,679,941
SDF only	27	\$750,500	8	\$150,000	\$113,000	9	\$282,500	8	\$292,500

*Award of \$76,638 from Wisconsin Fast Forward was declined by SDC administration.

**Social Development Commission
Balance Sheet
August 31, 2018**

	Governmental Fund Types		Proprietary Fund Types			Totals	Information
	General	Special Revenue	Enterprise	Internal Services	SD Properties		Only SDC Foundation
ASSETS							
Cash	\$ 264,145	\$ -	\$ -	\$ -	\$ 14,081	\$ 278,226	\$ 157,737
Restricted Cash	-	137,633	-	-	-	137,633	23,423
Due from grantor agencies	-	445,074	-	-	-	445,074	-
Other accounts receivable	26,373	440,072	57,357	40,535	3,045	567,382	-
Due from other funds	367,975	-	-	2,220	-	370,195	2,740
Inventory	6,450	28,107	-	2,776	-	37,333	-
Prepaid Expenses	127,448	7,391	-	20,422	-	155,261	3,676
Total Current Assets	792,391	1,058,277	57,357	65,953	17,126	1,991,104	187,576
Buildings and equipment	-	-	-	804,635	3,237,403	4,042,038	-
Accumulated depreciation	-	-	-	(787,816)	(705,673)	(1,493,489)	-
Buildings and Equipment, Net	-	-	-	16,819	2,531,730	2,548,549	-
TOTAL ASSETS	792,391	1,058,277	57,357	82,772	2,548,856	4,539,653	187,576
LIABILITIES							
Accounts Payable	8,949	284,645	-	76,241	9,412	379,247	51
Accrued Liabilities	70,816	-	-	-	127,188	198,004	-
Due to Other Funds	-	205,155	30,360	-	137,420	372,935	-
Deferred revenue	-	145,201	-	-	-	145,201	8,500
Notes Payable	-	-	-	-	1,840,216	1,840,216	-
Total Liabilities	79,765	635,001	30,360	76,241	2,114,236	2,935,603	8,551
FUND EQUITY							
Undesignated fund balance	712,626	423,276	-	-	-	1,135,902	-
Unreserved retained earnings	-	-	26,997	6,531	434,620	468,148	179,025
Total Fund Equity	712,626	423,276	26,997	6,531	434,620	1,604,050	179,025
TOTAL LIABILITIES AND FUND EQUITY	\$ 792,391	\$ 1,058,277	\$ 57,357	\$ 82,772	\$ 2,548,856	\$ 4,539,653	\$ 187,576

**Social Development Commission
Income Statement
January 1, 2018 to August 31, 2018**

	Governmental Fund Types		Proprietary Fund Types			Total	Information Only SDC Foundation
	General	Special Revenue	Enterprise	Internal Services	SD Properties		
Revenues	\$ 1,054,257	\$ 9,330,742	\$ 70,142	\$ 756,053	\$ 503,870	\$ 11,715,064	\$ 131,423
Expenses							
Volunteer Expenses	-	269,671	-	-	-	269,671	-
Staff Wages	516,012	2,014,472	10,398	133,371	-	2,674,253	8,285
Staff Fringes	218,646	784,518	5,027	44,911	-	1,053,102	1,428
Consultants	438	414	-	-	-	852	-
Contractual Service for Weatherization	-	2,416,897	-	-	-	2,416,897	-
Contractual Services	88,414	647,352	355	81,164	4,650	821,935	3,880
Training and Educational	6,033	40,364	-	2,891	-	49,288	-
Travel	1,183	23,497	60	598	-	25,338	-
Occupancy	143,326	624,014	3,705	417,567	279,364	1,467,976	667
Equipment	3,219	90,995	1,898	17,996	6,847	120,955	-
Supplies	33,787	233,675	968	16,028	-	284,458	1,500
Direct Assistance to Participants	-	888,725	20,774	-	-	909,499	-
Other	43,199	207,130	918	41,527	85,851	378,625	112,259
Indirect Costs	-	1,000,468	5,111	-	43,562	1,049,141	2,060
Total Expenditures	1,054,257	9,242,192	49,214	756,053	420,274	11,521,990	130,079
Net Change	-	88,550	20,928	-	83,596	193,074	1,344
BEGINNING NET POSITION	712,626	334,726	6,069	6,531	351,024	1,410,976	177,681
NET SURPLUS/(DEFICIT)	-	88,550	20,928	-	83,596	193,074	1,344
ENDING NET POSITION	\$ 712,626	\$ 423,276	\$ 26,997	\$ 6,531	\$ 434,620	\$ 1,604,050	\$ 179,025